

RESUME

RAJNI

Address: Vill;- Deothi P.O- Mashobra

Teh & Distt.- Shimla HP 171007

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CAREER OBJECTIVE

- ❖ To start a career in a challenging and growth oriented organization to effectively use skills and excel as a professional to achieve greater heights and recognition in career.

EDUCATIONAL QUALIFICATION

- ❖ MATRICULATION FROM HPBOSE
- ❖ HIGHER SECONDARY +2 FROM HPBOSE
- ❖ B.COM FROM RAJKIYA KANYA MAHAVIDYALAYA SHIMLA

PROFESSIONAL QUALIFICATION

- ❖ ONE YEAR DIPLOMA IN COMPUTER APPLICATION

WORK EXPERIENCE

- ❖ FRESHER

STRENGTH

- ❖ GOOD Communication Skill
- ❖ Honest and Punctual
- ❖ Confident

PERSONAL DETAIL

- | | |
|------------------|----------------|
| • Father Name | Sh. Hari Ram |
| • D.O.B | 23 March 2000 |
| • Gender | Female |
| • Marital Status | Unmarried |
| • Language Known | Hindi, English |
| • Nationality | Indian |

Declaration

I do hereby declare that all the above furnished information is true to the best of my knowledge and belief.

Place: Shimla

Date:

(RAJNI)