

NAGABABUCHALLAPALLI

Nationality : Indian Fathers Name : Ch.Srinivasarao Sex : Male Marital Status : Married Date of Birth : 01-08-1992 Place of Birth : Koduru	D NO:6-85, koduru Koduru mandal Krishna (dist) Andhra Pradesh -521328 E-Mail: nag.csd@gmail.com Phn: 9676048816,8309720319
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Objective:

Seeking a challenging position, where in I will get an opportunity to apply my skills and experience which will help me grow professionally along with the organizational growth.

Academic Qualification:

Course	Year of Passing	University/Board	PERCENTAGE
B.Sc(com)	2012	Nagarjuna university	50%
Intermediate	2009	Board of Intermediate Education, AP	72%
SSC	2007	Board of Secondary Education, AP	75%

Experience:

(A) Working for Collman Services- Working as a Telecaller in ICICI & IDFC BKT 2-6, Banking Credit cards. Recovery from 2021 to till date

Job Responsibilities:

Doing Telecalling on Behalf-off banks as per bank norms..

Maintain & coordinate the Field team about visits & Data Allocation & Followup
Maintain the Daily Reports & Monthly Reports
Upload the feedback on Daily basis (Trail's)
Achieving the Targets...

(B) Working for Land Mark Group – Max Retail Division Vijayawada As a Cashier to Senior Cashier 03-10-2016 to 2019

Job Responsibilities:

- **Responsible For Cash Tills & CSD**
- **Responsible For Store Impress & Sales cash Maintenance**
- **Responsible For Maintaining Commercial Records**
- **Responsible for Vendor creating.**
- **Responsible for store repairs maintains.**
- **Responsible for Commercial and store Audit process.**
- **Responsible for Bank EDC and Innoviti Machines. And**
- **Responsible for Scrap sale and Scrap quotations.**

Job Profile:

- ▶ Responsible for cashiers & Customer Service Desk Team members.
- ▶ Handling Customer issues and bills issues at cash counter.
- ▶ Responsible for preparing Daily, Weekly and Monthly (DSR) Reports.
- ▶ Maintaining the petty cash for the store expenses and updating the same in Happay portal and maintain the Hard copy's and soft copy records.
- ▶ Responsible for Sale cash deposit as per process to CMS agency on daily bases without any deviation.
- ▶ Processing Vendor payments in monthly bases.
- ▶ Coordinating with RO & HO-Team to rectify the double swipe cases.
- ▶ Maintaining store All Licenses and update the same as per their expiry dates, Like: Trade License, Music Walla, Shop and Establishment, and GST etc.
- ▶ Maintaining Scrap sale details and Scrap sale Quotations.

- ▶ Maintaining the gift voucher' s sale data which is sold to the customers.
- ▶ Maintaining the store promo items tracker and SOH details.
- ▶ Maintaining the store sale reports & cashier daily reports.
- ▶ Maintaining the Audit process and checking the same monthly bases.

(C) Worked for Future group Pvr Ltd (Big Bazaar) – Governarpet, Vijayawada As a Cashier October 2012 to June 2014.

Job Responsibilities:

- **Responsible for Floor Cash Till.**
- **Responsible for Customer Service desk(CSD)**

Job Profile:

- ▶ Responsible for Float Cash and Till Cash.
- ▶ Receiving the products from customers and billing the same.
- ▶ Declaration the Till cash to back office.
- ▶ Converting the customers for Impulse purchase.
- ▶ Maintaining CR, DR, Sodexo, TT meal Vouchers.
- ▶ **Generate the credit notes and Refunds as per the following company norms**

Technical Skills:

- Advanced Excel,
- MS.office.

Strengths:

- Quick learner.
- A good team player.
- Positive Thinker
- Hard Work, Ability to adapt to any situation.
- Always on a Learning Curve.
- Punctuality
- Team Management..

Hobbies:

- Painting
- Listening Music
- Playing cricket & Chess

Other Details:

Language Skills : English, Hindi, and Telugu.

References : Available on request

In view of above, I request to give an opportunity to serve your esteemed organization in the capacity mentioned above for which act of kindness, I shall be very thankful to you.

Place: Vijayawada

Date: 13-09-2023

(NAGABABU CHALLAPALLI)