

PANKHAJ S. NAIK

+917498644376

naikpankaj27@yahoo.com

India

D.O.B - 06th October 1989

CAREER OBJECTIVE

To seek responsible position in an organization where I can make use of my technical skills and knowledge to achieve excellence through my dedication and hard work for organizations as well as my personal growth.

WORK EXPERIENCE

➤ GENERAL MOTORS DEALERSHIP

Team Leader (September 2018 – October 2023)
General Automotive Technician (September 2012 – August 2018)
Location: - Kuwait

➤ GOA HYUNDAI MOTORS (HYUNDAI)

Trainee Technician (Duration :- 6 month)
Location: - India

➤ CACULO CARS PVT.LTD (HONDA)

Trainee Technician (Duration :- 6 months)
Location: - India

JOB ROLES

- Maintaining workshop utilisation efficiency and productivity.
- To make sure all vehicles to be ready on the promised time.
- Maintaining job quality as per OEM standards.
- Maintaining 5S and regular observation of KPI at workplace.
- Completes standard and complex repairs on automobiles.
- Diagnoses and repairs engine, transmission, braking systems, electrical systems starting, charging, and lighting and all other mechanical problems.
- Completes all repairs without technical assistance.
- Inspection of hydraulic brakes, hydraulic suspension for leaks and carry out necessary repairs.
- Mechanical or automotive equipment to maintain in a safe and operating condition.
- Tuned, repaired and disassembled motors and repair and replaced parts.
- Reconditioned, adjusted ignition, carburettor systems, service and maintain fuel and cooling systems.
- Inspected and diagnose mechanical defects in trucks, automobiles, and other mechanical equipment.
- Maintained records of repairs, parts used and names of suppliers, prepare and maintained records of work orders and work performed.
- Adjusted and repaired systems to meet manufacturer's performance specifications.
- Diagnosed computer and electrical failure with appropriate testing equipment.
- Disassembled engines and repaired or replaced defective parts.

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SKILLS

- Drivability diagnosis and repairs, including complete working knowledge of vehicle operating system and scan/electronic tools utilized in drivability repairs.
- Ability to apply basic mathematical concepts such as addition, subtraction, multiplication, division, percentages and fractions.
- Able to explain repairs to customers in a friendly, understandable manner.
- Ability to interpret an extensive variety of technical instructions in diagram form and deal with several abstract and concrete variables.
- Working in a team atmosphere to provide quick and excellent service.
- Strong interpersonal skills involving ability to work effectively cross-functionally and cross-culturally.
- Knowledge of and ability to insure a safe industrial work environment.
- Maintain in-depth knowledge of specialized skills, and continue to develop additional technical skills, to enable flexibility in work assignments.

EDUCATION

Diploma in Automobile Engineering

Board of Technical Education Goa. 2012

Higher Secondary Certification (12th Std.)

Goa State Board. 2008

Secondary School Certification (10th Std.)

Goa State Board. 2006

HIGHLIGHTS

- Vehicle diagnoses system.
- Running a section independently
- Testing motor vehicles and equipment.
- Diagnosing the causes of any malfunctions.
- Top production technician for the year 2018 and Team Leader for the year 2022.
- General Motors Academy training completion certificate all courses (Electrical boot 1 ,2,3 , Suspension , HVAC, measurements fundamental, MDI 1 and 2 , Global connect and GDS 2. Tis to Web.

COMPUTER SKILL

- MS Office
- MS Word
- MS PowerPoint
- Internet Surfing
- Operating System

KEY COMPETENCIES

- Quality Control
- Problem Solving Capability
- Focus on aim
- Quick Learner
- Cost Management
- Positive Attitude
- Hard Working
- Punctuality
- Record Maintenance
- Leadership

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PERSONAL DETAIL

Passport No: - S2343332

Nationality: - Indian

Language Known: - English, Hindi, Marathi.

Date: -

Place: -