



SUGUNA S

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Irugur,Coimbatore,

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ACADEMIC QUALIFICATIONS

Degree/Award	Institution	Board / University	CGPA / Percentage	Year of Graduation
Bachelor of Commerce With Computer Applications	PSG College of Arts & Science, Coimbatore	Bharathiar University, Coimbatore	89%	2023
Higher Secondary Certificate	Kadri Mills Higher Secondary School, Coimbatore	Tamil Nadu State Board	85%	2020
Secondary School Leaving Certificate	Kadri Mills Higher Secondary School, Coimbatore	Tamil Nadu State Board	83%	2018

PROJECTS & INTERNSHIPS

Propel Industries Private Limited,

Coimbatore, Aug 2022

-Worked in Finance department.

(Calculated the all kind of Bills.)

COURSES & CERTIFICATIONS

NPTEL – Mar 2022

Course on Design Thinking

-Completed the course Successfully.

EXPERTISE AREAS

Applications: MS Excel, MS PowerPoint Design

Software: Adobe Photoshop.

Finance Software: Tally.

CO-CURRICULAR ACTIVITIES

- Participated in Badminton-District Competition

TYPE WRITING

- Junior Grade in First Class at the government technical examination.
- Senior Grade in First Class with distinction at the government technical examination.

WORKING EXPERIENCE

- I have worked for the past 5 months in Kotak Mahindra Bank
- Grade- Acquisition Manager.(14-08-23 to 01-02-24)

EXTRA-CURRICULAR ACTIVITIES HOBBIES

- Reading books, Dance(Classical)

LANGUAGES KNOWN

- English, Tamil.