

Ragini Priya Das

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Objective

Looking for a good career which demands the best of my professional skills, enables me to utilise my diverse knowledge and experience and helps me in broadcasting the best of information and to become globally competitive in order to achieve my goals.

Experience

- Teaching faculty 01.03.2012 - 28.02.2015
Saraswati Commercial Training Centre
Fundamental of Computer, Operation System with MS Docs
- Internship 9.12.2019 - 31.03.2020
Gauhati High Court and it's Subordinate Courts
Conduct research into cases, statues, precedents and other legal topics. Draft motions, briefs, demand letters, mediation statements, legal documents such as contracts, pleadings, memos and other documents. Assist Senior Advocate in crafting compelling arguments for trials, hearings and depositions.
- Associate Advocate 01.01.2021 - 28.02.2022
Gauhati High Court and it's Subordinate Courts
Providing support and advice by offering legal solutions to clients; filling and reviewing all sorts of legal documents; researching on various legal issues relating to the client.
Legal drafting and writing, case analysis and case management.
Gathering required factual and legal documentation.
Provided logistical support, coordination of witnesses, prepared notebooks, scripts, summaries and meeting notes, tracked data, and provided status updates.
Prepared legal documents such as briefs, motions, memoranda, and discovery facts.
Marriage Registration, Registration of Sale deeds, Agreements, gifts deed etc
- Guest Faculty 01.11.2022 - 30.06.2023
Cotton University
Teaching LL.M Students covering papers - Constitutional and Administrative Law, Environmental Law, Cyber Security, Victim and Victimology .

Education

- H.S.L.C. 2012
Amranga Barihat HS School, Amranga
79.5%
- H.S 2014
Dakshin Kamrup College, Mirza
74.6%
- B.A.LL.B 2019
University Law College, Gauhati University, Guwahati
61.75%
- Enrollment under State Bar Council (Assam and Bar Council of Assam 2020
Enrolment number- 131/2020
- Cleared All India Bar Council Examination 2021
Bar Council of India

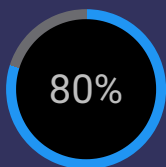
- Masters in Law
Department of Law, Gauhati University, Guwahati
9.70 CGPA

2022

- MS Docs Projects , MS Office
Saraswati Commercial Training Centre
B

2011

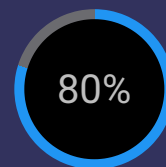
Skills



Communication



Adaptability



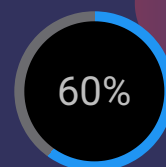
Collaboration



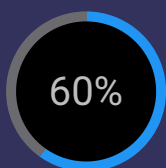
Dedication



Typing and documentation



Legal research



Legal writing



Time management



Analytical skills



MS word



Team leader



Planning and execution

Projects

- Dissertation (5th paper)
End semester of LLM course
5th Paper - topic - A Study of Natural Justice with Special reference to Constitutional Protection to the Civil Servants of India

Languages

- Assamese
- English
- Hindi

