

CURRICULUM -VITAE

DAYANAND MAURYA

Father: Mr. Om Prakash Maurya

Address:

Village- Raheembad (Sariya) Post-
Sahjanwa, Dist.- Gorakhpur, PIN
Code-273209,
State-Utter Pradesh

Phone: +91-9936265580,
9532552367

E-mail ID: dayanand29k@gmail.
com

Personal Data:

D.O.B. : 12th July 1990

Martial Status : Married

Nationality : INDIAN

Languages : English, Hindi,
Bhojpuri.

Hobby:

Playing and watching cricket,
Listening song.

Strength:

Goal oriented and skillful working
in a given environment.

Objective:

Intend to build career in a challenging & creative environment and
Utilize my full potential towards the positive contribution to the firm.

Professional Qualification:

- Successfully completed **ADCA (Advance Diploma in Computer Applications)** from **SHOOKEENDA** In 2011
- Successfully completed **I.T.I (FITTER)** From **Industrial Training Institute CHARGAWAN Gorakhpur U.P.** With In 2013-2015.

Academic Qualification:

- **High School:** PASSED (10)Th from U.P. BOARD In 2005.
- **Intermediate:** PASSED 12Th from U.P. BOARD In 2008.
- **Graduation:** PASSED B.A from D.D.U. University Gorakhpur In 2011.

Experience:

- **NPL Data Entry Government Projects**, Padari Bazar, Gorakhpur U.P.
Start Date :- 6 January 2013 To 10 April 2013
Post- Data Entry
- **Kirti Enterprises (SML ISUZU DEALER)** Bilandpur, Gorakhpur U.P
Start Date :- 12 April 2013 To 13 October 2013.
Post- Data Entry
Sale & Purchase Entry
- **Indian Tankers Pvt. Ltd.** GIDA Industrial Area Phase 1, Sahjanwa, Uttar Pradesh 273209
Strat Data :- 15 October 2013 To Till Date
Post - Assistant Accountant
Loggestic - Fleet Operation Manager

Skills and Proficiencies:

- Client OS: Windows XP-Professional, Windows Vista, Windows 7
- MS-Office (Word, Excel, PowerPoint, Access)
- Language: C, C++
- Internet: Good working knowledge
- Tally ERP 9
- Web Xpress 8.0 online working Data Enter
- Planning and Scheduling

Declaration: I hereby declare that the above information is correct to the best of my knowledge.

Date: / /

DAYANAND MAURYA