



Amit Pathare

ABOUT ME

Date of Birth: 13/09/1997

Marital Status: Single

CONTACT INFO

- 9753406155
- amitpathare04@gmail.com
- Kosamsara, Kasdol, Baloda Bazar, CG, 493335

LANGUAGES

Hindi, English

SKILL

- Tally
- Accounting, E
- Way Billing,
- Cash
- Handling,
- GST, MS
- Office, Data
- Entry,
- Account
- Management,
- Stock
- Management,
- Purchase
- Management,
- Office
- Administration,
- Team Building,
- Project
- Management,

ACHIEVEMENTS

Best Employee of the quarter



OBJECTIVE

I seek challenging opportunities where i fully use my skills for the success of the organisation. Dedicated and experienced accounting with proven success managing for mid size organisation. To work in an environment which encourages me to succeed and grow professionally where i can utilise my skills and knowledge appropriately. To enhance my professional skills, capabilities and knowledge in an organisation which organizes the value of hard work and trusts me with responsibility and challenges.



WORK EXPERIENCE

- Common Service Centre | Office Admin
01/05/2016 - 31/07/2017
- HP Gas Agency | Account & Billing
01/08/2017 - 31/04/2019
- MRO & Decor Company | Jr. Account
01/08/2021 - 31/01/2023
- Techglam India Pvt Ltd | Account Admin
01/02/2023 - 10/05/2024



EDUCATION

- CGBSE Raipur | 10 th
2012 | 2nd
- CGBSE Raipur | 12th
2016 | 2nd
- IT Career Social Society Korba | DCA
2016 | 1st

INTERESTS

Cricket, Surfing through the internet, participating in social activities

● PRSU Raipur	BA
2020	2nd
● Govt ITI Kasdol	ITI
2021	1st



Amit Pathare