

CURRICULUM-VITAE

VICKY SHARMA

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Present Address:

H no- 472, Gali no-3, R.N.S.
colony, Sec-3, Faridabad
Ballabgarh, Faridabad, Haryana

OBJECTIVE

To obtain a position where my knowledge and soft skills would be well utilized and an opportunity for value based growth and career advancement while contributing handsomely to the organization.

HIGHEST QUALIFICATION

- ✓ Pursuing BCA from IGNOU.

ACADEMIC QUALIFICATION

- ✓ 12th passed from CBSE in 2022.
- ✓ 10th passed from CBSE in 2020.

TECHNICAL QUALIFICATION

- ✓ ADV Financial Accounts from Lal Bahadur Training Center.
- ✓ Auto CAD from Lal Bahadur Training center.
- ✓ Basic knowledge of computers: Ms Office- Word, Excel, Power point
- ✓ Operating system: Ms- Dos, windows 2000 to 2011.
- ✓ Tally ERP 9.0.

WORKING EXPERIENCE

- 2 Year experience with Tirupati Polymers as a supervisor
- 1-Year experience with Glotec Exim Pvt.Ltd. as computer operator

PERSONALITY TRAITS

- ✓ I am self motivated person and have ability and willingness to hard work.
- ✓ Patient, team player, quick learner and eager to respond to the needs of others.

PERSONAL PROFILE

Father's Name : Lt. Sh. Sanjeev Kr Sharma
Date of Birth : 25-09-2004
Gender : Male
Marital Status : Unmarried
Language Known : Hindi, English

DECLARATION

I hereby confirm that the information furnished above is true and correct to the best of my knowledge and belief.

Date:

Place: Faridabad

(Vicky sharma)