

## Srikant Pattnaik

**Email:**

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Ps – Berhampur  
Dist – Ganjam  
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Pin - 760001

# Curriculum Vitae

## CAREER OBJECTIVE

Looking for responsible opportunity to improve my knowledge, strengths and potential in your organisation and Contribute my Ideas and be mentored toward a successful career .

## ACADEMIC QUALIFICATION

2020 : Passed Graduation (Education Honours with Distintion) at Rama Narayanpur College (Dura)

2017 : Passed 12<sup>th</sup> Arts from Khallikote Junior College , Berhampur.

2014: Passed 10<sup>th</sup> (BSE) from Biju Patnaik Sishu Bidya Mandir , Berhampur

## WORK EXPERIENCE

4.6 year Experience in TRISHAKTI VISION (Boardcasting Company) as a Data Entry Operater.

Entering Customer & Account Data from source Documents with in time limits Compiling,Verifying Accuracy and Sorting information to prepare source data for computer entry. Reviewing data for deficiencies or errors, Correcting any incompatibilities and checking output.

## LANGUAGE PROFICIENCIES

- English, Hindi, Odia

## COMPUTER SKILLS

- PGDCA Completed at CAC Computer Academy Gandhi Nagar Berhampur in A Grade.

## **Personal Profile:**

**Father's Name:** Rajendra Pattnaik

**Mother's Name:** Sujata Pattnaik

**D.O.B:** 25.09.1998

**Gender:** Male

**Marital Status:** Unmarried

**Blood Group:** O+

**Height:** 165 cm

**Religion:** Hindu

**Nationality:** Indian

## **COMPETENCIES**

- Good Communication Skills
- Problem solving skills
- Helpful and kind
- Leadership quality

## **HOBBIES**

- Listening to Music
- Talk to New People
- Reading Books
- Travelling

## **DECLARATION**

I do hereby declare that above mentioned details are correct and complete to the best of my knowledge.

Place:

Date -

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**Signature**