

NAVDEEP VERMA



CARRIER OBJECTIVE:

To work in an establishment where I can offer my skills, experience and knowledge for the growth and betterment of the firm. At the same time, in so working may also further develop my own skills, expertise and experiences.

PROFESSIONAL EXPERIENCES:

S.No.	Organization	Designation	Duration	Key Responsibility
1.	Coffee Kulture Cafe	Restaurant Manager	From April 2022 till continue	Management
2.	Vidisha Social Welfare Organization	Project Manager	From March 2018 to Feb 2022	Management
3.	Sankalp The IT Gurukul (NGO)	Public Relations & Marketing Communication Manager	From May 2016 to Jan 2018	Organizing & Managing Social Campaigns & Events
4.	Bull Fight Event Company	Event Manager	From July 2013 to June 2014	Management

INTERNSHIP:

1. Organization: **The Hitavada** (English Newspaper)
2. Location: Bhopal (M.P)
3. Designation: Trainee Marketing Executive
4. Duration: from July 2015 to December 2015

Work Involved:

- Overseeing & developing market Campaigns.
- Devising & presenting ideas & strategies.
- Coordinating internal marketing & an organization's culture.
- Managing campaigns on social media.

ACADEMIC CREDENTIALS:

Name of the course	Name of the College/ Board	Year of passing
MBA in Corporate Communication	Makhanlal Chaturvedi National University of Journalism & Communication Bhopal	2016
B.Com in Computer Application	Barkatullah University,Bhopal	2013
Higher Secondary Class	M.P Board	2010
Senior Secondary Class	M.P Board	2008

COMPUTER SKILLS:

Basic Knowledge of computer including **MS office , MS word & MS excel.**

LANGUAGES KNOWN:

- Hindi

- English.

SKILLS ACQUIRED:

- Proven leadership & Human Management of marketing teams.
- Food Safety & Health Regulations.
- Hiring & Training
- Excellent Communication Skills.
- Social Media Handler.
- Time efficient, systematic working methodology.

HOBBIES/ INTERESTS:

- Interested in exploring new places.
- Making new friends.
- Doing adventure activities.

PERSONAL DETAILS:

- Mobile No. – 7987920470,7806032782
- Date of birth – 05/04/1991
- Email id – nvdpkmr68@gmail.com
- Address –A-44,Vidhya Nagar, Bhopal(M.P)

