



SANDEEP SINGH

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Address: - Village machhechhar, post nakfuhla, district Raebareilly,
Uttar Pradesh 229001

CAREER OBJECTIVE

To enhance my abilities and to grow with time and knowledge through hard work & perseverance and result oriented efforts helping the organization in its growth

EDUCATIONAL INFORMATION

Master of Business Administration

Renaissance University, Indore, Madhya Pradesh
(Pursuing)

Bachelors of Art (B.A)

Pt. Rameshwar Misri Mahavidyalaya
C.S.J.M Kanpur University
Uttar Pradesh, 2015

XIIth, B.S.N.I Higher Secondary School

Uttar Pradesh, 2012

Xth, B.S.N.I Higher Secondary School

Uttar Pradesh, 2010

PERSONAL DETAILS

Date of Birth: 15/05/1995

Marital Status: unmarried

Nationality: Indian

Father's Name: Indrajeet Singh

Mother's Name: Beena Singh

IT SKILLS

- ✓ Microsoft Office
(Excel, Word & PowerPoint) Hard working, Time
Management, Decision Making, Critical Thinking.

PERSONALITY TRAITS

- ✓ Positive Attitude
- ✓ Creative
- ✓ Dedicated
- ✓ Communication Skill

HOBBIES

- ✓ Listening Music
- ✓ Watching movies
- ✓ Playing Cricket, Travelling.

CERTIFICATES

- ✓ CCC (course on computer concept) 2017
Basic computer course
- ✓ Marketing (E-Commerce smart value)
- ✓

INTERNSHIP

Care Health Insurance, Indore (16th Aug – 16th Sep 2022)

Role & Responsibility:

- ✓ Understanding and abiding by current regulations as well as adapting to new laws.
- ✓ Paying attention to details, including organizing and maintaining the scheduling and billing information for substantial facilities like Hospitals.
- ✓ Examining both benefits and consequences of potential actions to help determine those most appropriate.
- ✓ Analyzed the assets and liabilities to prepare the financial statement

Organization: **CARE HEALTH INSURANCE**

Profile: Sales,/Marketing, Trainee

Exposure to: Consult to people

Tenure: 30 days

Key Learning: learning about health insurance and consult about them to people

Work & Responsibility:

- ✓ Generating leads and client base through Data Mining
- ✓ Managing the work of front desk and learn how to deal with customers.
- ✓ Learn about basics of care health Insurance

Declaration: I hereby declare that the above mention information is correct of my knowledge