

KUMARI SONAM

PROJECT MANAGEMENT PROFESSIONAL

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📍 Delhi

OBJECTIVE

Collaborative, driven, dynamic and result oriented professional. With 13 years of experience in Naval project management, I excel in overseeing complex projects from conception to completion. My expertise includes project planning, risk management, scope management, time management and cost management. I have a proven track record of ensuring high-quality deliverables while effectively managing resources and adhering to strict timelines. My communication and stakeholder management skills have enabled me to collaborate effectively with diverse teams, ensuring project success and stakeholder satisfaction.

I am adept at utilizing both Agile and Waterfall methodologies to adapt to changing project needs and ensure efficient project execution. With a strong background in military operations, I bring a disciplined and strategic approach to project management, ensuring that projects are completed on time, within budget and to the highest standards of quality. I aspire to exercise military attributes (integrity, courage, commitment, trust) and learnings to relevant careers. I am now seeking challenging assignments in the leadership role and project management field, where I can leverage my expertise to drive efficiency and excellence.

PROFESSIONAL SKILLS

- Developing and implementing a strategic approach to project management.
- Applying analytical skills to evaluate project situations and make decisions.
- Negotiating with stakeholders and vendors to achieve project objectives.
- Building and managing teams with diverse skills and backgrounds.
- Making timely and informed decisions to keep the project on track.
- Engaging and managing relationships with project stakeholders.
- Effective communication with team members and stakeholders.
- Resolving conflicts within the project team or with stakeholders.
- Identifying and addressing issues that arise during the project.
- Adapting to changes in project scope, schedule or resources.
- Ability to guide and motivate teams to achieve project goals.
- Efficiently managing project schedules and deadlines.
- Ensuring project deliverables meet quality standards.
- Managing project budgets and resources effectively.
- Identifying and mitigating risks to project success.

PROFESSIONAL EXPERIENCE

Sub-Lieutenant to Commander

2011 – Present

Indian Navy

- Worked collaboratively with the internal and external clients and teams of finance, auditors and warehouse staff.
- Conducted meetings, made decisions and resolved conflicts among senior management and stakeholders.
- Partnered with OEMs and stakeholders to develop innovative process enhancement methodologies.
- Led logistics operations on frontline warships during mission based deployments and diplomatic visits to foreign ports.

- Handled the emergency situation resulting from the destruction of Naval Stores by cyclone HUD-HUD implementing remedial measures to maintain operations of the Eastern Naval Command Ships and Establishments amidst resource constraints.
- Collaborated towards conducting International events; IFR-16 and various social events including unit anniversary celebrations, Band concerts, sports expeditions both at Command level and unit level.
- Managed performance appraisals, resolved grievances and facilitated training for logistic teams.
- Streamlined SOPs to simplify processes to accentuate production through insightful reporting, timely purchase, distribution, movement, storage, and processing of inventory through a 15-member team, using lean principles by focusing on removal of non-value-added activities.
- Managed procurement and inventory worth over INR 300 Crores using data-driven analysis.
- Identified challenges / guided teams to fulfill commitments and foster an agile mindset.
- Negotiated effectively to achieve a cost reduction of 7-15% in the annual budget.
- Achieved around 5% reduction in Scaled inventory through ABC and VED analysis.
- Ensured fulfilment of 18000 demands/month through deliveries to customers by implementing FIFO, warehouse spaces, the shelf life of items, the urgency of demand, and location of customers.
- Managed contract execution for contracts worth INR 240 Crores annually.
- Determined schedules, sequences and assignments for work activities to the personnel based on work priority, the skills of team members and their experience.

EDUCATION

- BE(ECE), 2007-2011
Anna University, Tamil Nadu
- Masters Management Studies (Logistics and Supply chain Management), 2018-2019
Mumbai University, Maharashtra

CERTIFICATIONS

- Data Analytics with Power BI
- Lean Six Sigma Black Belt, Knowledge Academy – EDC May 2024

AWARDS & RECOGNITIONS

- Commended by Commander in Chief, Eastern Naval Command. Indian Navy 2012
- Secured first rank in Management subjects, Master's Degree from Mumbai University (2019)
- University Rank Holder (4th position, Anna University- 2011)