



Sonu Sahani

CONTACT

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SUMMARY

Qualified **[Job Title]** with extensive background in advanced management processes. Utilises superior communication skills to build meaningful, trusting relationships that exceed client demands. Highly skilled project manager with outstanding team leadership abilities to meet targets consistently. Confident **[Job Title]** successful at increasing monthly revenue using insightful marketing strategies and aggressive product development. Skilled at understanding customer and employee requests and meeting needs. Furthers success by strengthening staff training, streamlining internal systems and facilitating sales techniques. Expert **[Job Title]** bringing **[Number]** years of expertise in **[Industry]**. Effectively manages assignments and team members. Dedicated to self-development to provide expectation-exceeding service.

SKILLS

- Public speaking
- Quality Assurance
- Budget management
- Health and safety awareness
- Basic maths
- [Type]** Management
- Financial analysis
- Project planning and coordination

LANGUAGES

English: : B1
Intermediate

Hindi: : C1
Advanced



EXPERIENCE



EDUCATION

Bachelor of Arts: Banking preparation
Jai maa vaishnow children school - Azamgarh,uttar Pradesh,276001,
01/2021 - Current



ACCOMPLISHMENTS

- Streamlined workflow by consolidating lengthy processes and redundant documentation that resulted in more effective and timely completion of **[Action]**.
- Investigated, identified and reconciled account discrepancies totalling £ **[Number]** in company savings.
- Advanced from **[Job Title]** to **[Job Title]** quickly as result of **[Type]** and **[Type]** achievements.
- Developed and instituted employee training and retention initiative that reduced employee turnover by **[Number]**% within **[Timeframe]**.
- Built and nurtured key client relationships to grow profit by **[Number]**%.



ADDITIONAL INFORMATION

Preparation of banking job with in 2 year
Study - ITI



CERTIFICATIONS

- [Area of study]** certified
- Level **[Number]** **[Area of certification]**
- [Area of certification]** certified
- [Type]** Licence



HOBBY AND INTERESTS

Banking job intrested
Preparation of banking job 2 year
Hobby - playing cricket