



# Pradeep S

Bengaluru, India [Linkedin.com/in/pradeep-s-855345154](https://www.linkedin.com/in/pradeep-s-855345154)  
7899364821 | pradeepsomashekar.ps@gmail.com

## Objective

Possess excellent interpersonal, analytical skills, performing in pressure environment. Experience in contributing towards intense collaboration, passionate customer focus, thoughtful fast discipline execution, improved performance, heightened productivity and enhanced internal control

## Experience

- Infosys BPM Ltd**  
12/16/2020 - Present  
Senior process executive  
**LOAN SERVICING (US MORTGAGE) - PROJECT/PROCESS I**

Key Responsibility Identify correct document record by utilizing information Use process/workflow for tracking and processing progress Review Document in system for completeness work in and accuracy Deliver daily assigned productivity target by meeting the required quality Validation of data to process the assigned task Identify correct document record by utilizing information like loan number, document date, borrower name and property address.Document Custody) Index and save mortgage documents Use process/workflow for tracking and processing work in progress.Review Document in system for completeness flag exceptions Review data elements and accuracy and in system against printed data on image Deliver daily assigned productivity target by meeting the required quality score.

Worked on Rekon, MSP, Filenet, Blackbird, Netronline applications.

### Foreclosure (US Mortgage )- Project/Process II

Pre-foreclosure is a legal process that occurs when a homeowner fails to make mortgage payments and the lender issues a notice of default Pre-foreclosure can end with the lender foreclosing the property reaching an agreement with the homeowner or

Review the Loans using MSP application and validate due date and check the hold on that particular loan on all screens Review the mortgage document cross verify with the loan amount address and borrower name. Check the demand letter (Legal notice) sent to all borrowers and the letter is valid and expired. Verify with the payment history on the demand letter sent date. Follow the state requirement while processing to Foreclosure Once all the fields and documents are good will create a package and include all the verified documents and online website prints with the state requirement review and proceed to peer review.

Worked on MSP, Director 7 loansphere, Lending portal (LPS), Filenet, Blackbird, Pacer, MCS 360, Safe view, Pivot, SCRA, USPS applications.

## Education

| Course / Degree           | School / University                  | Grade / Score | Year |
|---------------------------|--------------------------------------|---------------|------|
| Post Graduate - MTTM      | K.L.E Society's Nijalingappa College |               | 2019 |
| Bachelor's Degree - B.Com | K.L.E Society's Nijalingappa College |               | 2017 |

## Skills

- Mortgage servicing and foreclosure
- Quick Learner
- Flexible to work
- Communication and analytical skills

## Achievements & Awards

- Spot Award
- Reward and Recognition ( R&R)
- Star performer of the month
- Ramp Award

## Interests

- Sports and Fitness
- Travelling

## Languages

- English
- Hindi
- Kannada