

PRADEEPKUMAR.J

No : 24,perumal kovil street,
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OBJECTIVE

To pursue a career in your growth-oriented organization for carrier and contribute by utilizing my potential in making the organization achieves its long-term goal.

ACADEMIC QUALIFICATION

Course	Institution	Percentag e
B.Com (Coperate Secretaryship)	A M JAIN College Meenambakkam	60%
HSC	Little flower matric Higher Secondary school,kundrathur	65%
SSLC	Little flower matric higher secondary school ,kundrathur Chennai	76%

PROFESSIONAL EXPERIENCE

- Fresher

CO-CURRICULAR ACTIVITIES

- Fitness Skills
- Cricket
- Carrom

PERSONAL SKILLS

- Excellent team player and Quick Learner.
- Good Communication and Presentation Skills.

- Quick Learner and Managing Personalities

TECHNICAL SKILLS

- **Operating System**
- Proficient in Internet surfing, emails & communications.
- Fast typing skill.
- Quick learner

PERSONAL INFORMATION

Possess a good sense of humor with respective mind coupled with the ability of communicating successfully at all levels.

Date of Birth	:	31-10-2003
• Sex	:	Male
• Blood Group	:	O +ve
• Marital status	:	Single
• Father's name	:	Mr.E.JEEVARATHINAM
• Mother's name	:	Mrs.J.KANAGAVALLI
• Nationality	:	Indian
• Languages Known	:	English ,Tamil

DECLARATION

I hereby solemnly declare that the information and facts stated above are true and correct to the best of my knowledge and belief.

Place: Chennai

Date:

(PRADEEPKUMAR.J)