

MD JUNAID



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CAREER OBJECTIVE

Self-motivated & hard working seeking for an opportunity to work in a challenging environment to prove my skills and utilize my knowledge and intelligence in the growth of the organization.

Academic Qualification

Exam	Board/University	Passing year	Division
Matriculation	B.S.E.B	20/07/2015	2 nd
I.com	B.S.E.B	30/05/2017	2 nd
B.com	B.S.E.B	31/12/2020	2 nd
Diploma in Chinese	Magadh university (Bodh Gaya)	16/05/2023	1 st

Extra Qualification & skills

Ministry of education the test of as a foreign language certificate (TOCFL) Level – BAND A

Linguistic Tourist Facilitator training program in Chinese language (At-IITTM Bodh Gaya)

Linguistic Tourist Facilitator training program in Japanese language (At-IITTM Bodh Gaya)

Chinese language under “skill development training program” of dept. of tourism, Govt. of Bihar

Advance diploma in computer application

EXPERIENCE

One year in Accounting at NAIYER EJAZ & CO.

Book keeping & journal Entries

Handling purchase and sell bills

GSTR1 filing & Generate E-way bill

Clear suspense of customer in bills and bank statement

Personal Details

Date of Birth : 13/03/2000

Language Known : Chinese, English, Hindi & Urdu

Address : Jagdishpur, Abgila , Manpur , Gaya , Bihar 823003

Marital Status : Unmarried

Nationality : Indian

Passport : yes