



HARSHIL CHAUHAN

- Seeking a role in an organisation where I can utilise my skills in the area of accounting, taxation and finance, to gain further professional knowledge and skills.

CONTACT

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Ahmedabad, Gujarat - 380007

PERSONAL DETAILS

- DOB : 29/08/1997
- Languages : Hindi, Gujarati,
English
- Gender : Male

SKILLS

- Effective time management
- Leadership
- Adaptability
- Decision Making

INTERESTS

- Cricket
- Listening music
- Travelling

IT KNOWLEDGE

- Sgae X3
- MS Office
- Doc Manager
- Tally ERP 9

EDUCATION

Gujarat University

- Bachelor of Commerce - 2018
- Master of Commerce (External) - Pursuing

EXPERIENCE

Senior Analyst

Paperchase Accountancy, Ahmedabad

November 2022 - February 2024

- Having work experience of Resturants situated in London.
- Handled day to day accounting process to drive financial accuracy.
- Reconciled the organization's bank account with books of account to maintain an accurate and updated ledger.
- Processed documents such as invoices, journal vouchers, employee reimbursement and statements.
- Weekly sales reconciliation to maintain an updated and accurate ledgers of Trade debtors.

Junior Accountant

E Procurement Technologies Limited, Ahmedabad

April 2021 - September 2021

- Bank entries, Cash Entries, Journal Entries, Bank Entries and Bank Reconciliation.

Senior Accountant

Vimlachal Print and Pack Private Limited, Ahmedabad

June 2020 - March 2021

- TDS Deduction and preparation of TDS returns, Sales Entries, Journal Entries, Cash Entries, Bank Entries and Bank Reconciliation.

Junior Accountant

GBP and Associates, Ahmedabad

February 2018 - May 2020

- Preparation and filing of GST and TDS returns.
- Salary processing of employees.
- Vendor Reconciliation.
- Validating daily accounting entries.
- Bank Entries and reconciliation.