

RAVINDRA PRATAP RAO

 H. NO. 290/560 Pandey ka Talab
Talkatora Road Aishbagh,
Lucknow (U.P.)-226004

 +91-9919842192

 ravinderprataprao@gmail.com

EDUCATION

Bachelor of Arts (B.A)

Veer Bahadur Singh Purvanchal
University
2011-2014

Intermediate

Board of Uttar Pradesh
2010

High School

Board of Uttar Pradesh
2007

PROFESSIONAL QUALIFICATION

- Logistics Management Course
(Transportation, Warehousing and
Supply Chain Management)
- from Safeducate Institute (Certified
Course).

EXPERTISE

- MS Office
- Tally erp9
- Internet
- Communication Skills

LANGUAGE

- English
- Hindi

INTEREST

- Playing cricket
- Playing chess

PERSONAL DETAILS

- Father's Name Late. Masrat
- Date of birth 13 August 1989
- Sex Male

PROFILE

An enthusiastic logistics and transport professional with highly developed negotiation skills and highly adaptable.

WORK EXPERIENCE

- I have 3 years work experience in Rivigo Services Pvt. Ltd at Lucknow as a Logistics Warehouse Executive from April, 2016 to March 2019.
- Running Own **CSC(Common Service Center) From August 2020 to till now.**

RESPONSIBILITIES HANDLED

- Plan and Supervise export shipments.
- Transportation arranging shipments.
- Handling of documentation during freight processes.
- Organize shipments with branch offices, suppliers and customers.
- Shipment tracking and updating the customer on timely basis.
- Warehouse management skills resulting in accurate inventory level.
- Managing the supply chain and all import and export logistics.

STRENGTHS

- Always keen to learn new things, new technologies and business strategies.
- Ambitious and flexible by attitude and can mould myself as per new working environment and business policies in place.