

CURRICULUM VITAE

SUBHASHREE JENA

D/o-Bipin Bihari Jena

At- Budhei

Po- Nahantara

Ps- Nimapara

Dist- Puri (Odisha)

Pin No.-752106

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CAREER OBJECTIVE:

I want to be associated with an organization that would give me enough scope to update my knowledge in accordance with the latest trends, be a part of the team and dynamically work towards the growth of the organizations.

PROFESSIONAL OBJECTIVE:-

- ❖ To help the organization to grow with all my skill, abilities and administrative acumen.

SKILLS AND ABILITIES:-

- ❖ Comprehensive problem solving skills and a self starter.
- ❖ Willing to learn fast.
- ❖ Able to work in team and good motivator.

EDUCATION QUALIFICATION:

Examination Passed/Appeared.	Name of the Board/University.	Name of the School /College	Year of Passing.	Percentage/ CGPA
10 th	BSE, Odisha	Dahijang High School	2019	65%
+2(Arts)	CHSE ,Odisha	Nimapara College Nimapara	2021	64%
+3 (Arts)	Utkal University	Nimapara AutoCollege Nimapara	Continue	Continue

EXTRA QUALIFICATION

- PGDCA

PERSONAL DETAILS:

NAME : Subhashree Jena
FATHER'S NAME : Bipin Bihari Jena
Date of Birth : 25.09.2003
NATIONALITY : Indian.
GENDER : Female.
RELIGION : Hindu.
MARITAL STATUS : Unmarried.
LANGUAGE KNOWN : Oriya,Hindi and English

STRENGTH:

- Positive thinking, hard working, helping, self motivated.

HOBBIES:

- Reading Newspaper, Watching TV.

DECLARATION:

I do here by solemnly declare that the information furnished above is true to the best of my knowledge and belief.

Place:

Date:

Signature