

RESUME

Name : Gundluru Reddy Rajesh
Email Id : reddyrajeshquicker@gmail.com
Mobile No : 9182064256
Father's Name : Gundluru Reddappa
Mother's Name : Gundluru Sumathi
Date of Birth : 23/06/2003
Languages : Telugu, English
Marital Status : Single
Address : Bandameedaharijanavada, Doddipalli, Piler
Pin Code : 517214

EDUCATION QUALIFICATION:

Qualification	Year of passing	School/Institute	Percentage/Grade
D.Ed	2020-2022	DIET Rayachoty Kadapa District	9.0
Intermediate (MPC)	2018-2020	Sri Chaitanya Educational Institutions, Tirupati	7.86
Class X (SSC)	2017-2018	Rami Reddy Rayalaseema High School, Tirupati	9.0

CAREER OBJECTIVE:

To build a career in an esteemed organisation where I can utilize my knowledge and skills towards continuous growth enhance profitability and productivity of the organisation

Technical Details:

- Microsoft Office - Ms Word
- Microsoft Excel - Ms Excel
- Data Entry Operating
- Computer Knowledge
- Languages known Telugu & English
- Observation & representation skills

Skills:

- Communication Skills
- Confidence & Self Motivated
- Hard worker
- Leader ship
- Computer Knowledge

ACADEMIC ACHIEVEMENTS & CO-CURRICULAR

ACTIVITIES:

- During 10th class, I have participated in spell bee, maths bee & some other competitive exams.
- I secured 2nd place in badminton at "District Level Zonal Games"
- I Secured "Best Student Award" in DIET College Rayachoty during my D.Ed.
- And also received so many participation certificates in school.

WORK EXPERIENCE:

- I worked as a Maths Tutor for one year after completion of D.Ed course
- I worked in Tide Business Platform of financial services as a data operator for one year.

EXTRA CURRICULAR ACTIVITIES:

- Participated in cultural activities.
- Participated in college events like giving motivational speech.
- After completion of my graduation, I also worked 1 year as a tutor in National High School [2022-2023].

Personal Attribute:

- I believe that I confidently finish tasks with the best of my skills to provide the best outcome possible.
- Eager to learn new stuff and can work both independently and as a team.
- Optimism is my strong point accompanied by low temperament and humour.

Hobbies:

- Reading books, listening music & watching motivated videos.