

ANKITA DNYANESHWAR PAWAR

CONTACT

✉ ankitapawar9689@gmail.com

☎ 9689284430

📍 Pune- Saswad Road, Pune

SKILLS

Ability To Work Under Pressure.

Influencing And Expert Communications.

Good In Operating Windows System.

INTERESTS

Travelling.

Cooking.

OBJECTIVE

To engage myself in an organization where I can improve myself in every possible area with all my hard work, determination, dedication and skills to achieve organizational as well as personal goals.

EDUCATION

Secondary School Certificate (SSC)

Passed

Higher Secondary School Certificate (HSC)

Passed

Graduation

Passed

EXPERIENCE

-

Receptionist for 3 years

Arham clinic

TECHNICAL SKILLS

Well experienced in using Internet.

Able to learn new software applications.

STRENGTHS

Helpful and friendly nature.

Positive attitude towards my work.

DECLARATION

I hereby clarify that the above information is true and correct to the best of my knowledge and belief.

Place : Pune

Date :

ANKITA DNYANESHWAR PAWAR