

SATHYA RAJESH KUMAR

Address Karur, TN, India, India, 639006

Phone 936 055 4424

E-mail sathyasvmcs@gmail.com

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Skills

Clerical Support		Very Good
Problem-Solving		Excellent
Written Communication		Very Good
Teambuilding		Excellent
MS Office		Very Good
Critical Thinking		Excellent
Self-Motivated		Excellent
Analytical and Critical Thinking		Excellent
Planning and Coordination		Excellent
Data Entry		Excellent
Multitasking Abilities		Very Good
Staff supervision		Excellent
Staff Management		Excellent

Work History

2017-08 - 2022-11	Assistant Manager Axis Bank Ltd, Namakkal, Tamil Nadu
-------------------	---

- Strengthened merchandising and promotional strategies to drive customer engagement and boost sales.
- Recognized staff for contributions to company success to foster engagement and increase productivity.
- Developed organizational structure to outline and direct rules, roles and responsibilities.
- Monitored cash intake and deposit records, increasing accuracy and reducing discrepancies.

Education

2015-07 - 2017-05	MBA: Human Resource And Finance <i>Chettinad College of Engineering & Technology - Karur</i>
2012-08 - 2015-03	Bachelor of Engineering: Computer Science <i>Kongu Engineering College - Perundurai - Erode</i>
2009-09 - 2012-04	High School Diploma <i>Kongu Polytechnic College - Perundurai - Erode</i>
2008-06 - 2009-04	High School Diploma <i>Kongu Matriculation Hr. Sec School - Paramathi Velur</i>

Languages

Tamil		Excellent
English		Very Good

Interests

Listening to Music

Surfing on Internet

Treckking

Acquiring new skills

Listening to Music

Will listen the music whenever get depressed and to make crucial decision.