

CHETHANA B S

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Mobile # 8618577152

CAREER OBJECTIVE

Dynamic and results-oriented professional hands-on experience in network engineering and data entry operations. Seeking a challenging role in a forward-thinking organization where I can utilize my technical skills, digital marketing expertise, and proactive approach to contribute to the growth of the company. Committed to continuous learning and leveraging the latest technologies to drive efficiency and innovation.

EDUCATION

- PUC, Gov't P U College Chitradurga, 81.5% of marks secured - 2021.
- UG in Bachelor of Commerce (B.com) from Got arts college, Chitradurga, Davanagere University, 80% of marks secured – 2021 to 2023.

CERTIFICATION

Digital marketing

- Search Engine Optimization (SEO)
- Content Marketing
- Search Engine Marketing (SEM)
- Social Media Marketing
- Analytics' & Reporting
- WEB Analytics and Website Design using WordPress
- Basic Design Skills using Canva

Tally ERP

- Maintaining accounting records, making copies, filing documents
- Tally data entry including sales, purchases, receipt, payment, bank reconciliation statement, and preparation of debtors / creditors statement, Receiving and processing all invoices, expense forms and requests for payments
- Maintaining accounting records, making copies, filing documents, etc.

SKILLS SETS

- Troubleshooting of Computer internet Network issues
- Search Engine Optimization (SEO) in Digital marketing
- Search Engine Marketing (SEM) in Digital marketing
- Content Marketing
- Web sites Blogging in Digital marketing
- Proficiency in Tally ERP9
- Proficiency in MS-Office

STRENGTHS

- Quick in learning and Hardworking with smartness.
- Self-confidence and Positive Attitude.
- Flexibility and Adaptability to work in any environment.

CAREER HIGHLIGHTS

Ebix Cash Pvt Ltd, Bangalore, India (Feb 2024 - Present)

Network Engineer with demonstrated proficiency in monitoring, troubleshooting, and optimizing computer networking infrastructure to ensure reliability and performance.

- Monitored and troubleshooting of backbone links within the Network Operations Team.
- Providing the technical support for analysing and rectifying of WAN and internet connectivity issues.
- Configured the network devices like routers, switches, and access points for optimal network performance.
- Skilled in providing technical support for WAN and internet connectivity issues, with a focus on problem-solving and resolution.
- Hands on experience in creating and maintaining detailed network documentation and diagrams to streamline the network management processes.

PERSONAL INFO

Father's Name : Sathish K

Date of Birth : 18-03-2003

Linguistic Abilities : English, Telugu, Kannada

"I hereby affirm the accuracy and truthfulness of the information provided above to the best of my knowledge".

Place: Bengaluru

Date: / / 2014

Signature

(CHETHANA B S)