

# HARLEEN KAUR



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## PROFILE

Seeking an opportunity to make up a challenging career which gives me, immense satisfaction and which helps the team grow continuously that I associate myself where I can apply academic knowledge, analytical and other skills while working on the given projects and make significant contribution in the growth of the organization

## SKILLS

- Communication
- Management
- Leadership
- Tally
- Decision Making
- MS Office

## EDUCATION

### SACRED HEART SCHOOL, DALTONGANJ

CLASS 10th  
2018  
(70%)

### HERITAGE INTL SCHOOL, DALTONGANJ

Class 12th  
2020  
(92.6%)

### St. XAVIER'S COLLEGE, RANCHI

Bachelor of Commerce (Accountancy- Hons.)  
2020- 2023  
(75.05%)

## INTERESTS

- READING NOVELS
- LISTENING MUSIC

## LANGUAGE

- ENGLISH
- HINDI

## PROJECT

1.) GST procedure on different types of authorized dealer and service provider.

2). Impact of e-commerce on traditional retail outlet in ranchi post Covid Situation.