

SEJAL JAIN

Contact

NEW DELHI
7532029494
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Key Skills

MS Office
SAP ERP
Tally ERP
Project Management
Team Player
Communication
Problem-solving

Objective

A Goal oriented, focused and hardworking associate with experience of working with MNCs and PSUs as clients , committed in utilizing skills to further the mission of the company.

Education

ICAI

CA FINAL (result awaited)
Cleared CA IPCC & CPT

ACCA

SKILL LEVEL

UNIVERSITY OF DELHI

B. COMM (HONS) 2016-2019 [**FIRST DIVISION**]
(Scored 8 CGPA along with CA IPCC exams and scored 9 pointers in CS as inter disciplinary subject)

CLASS 12TH

THE LAWRENCE PUBLIC SR. SEC. SCHOOL
Scored 93.5% (with distinction in all 5 subjects)

Experience

DSP AND ASSOCIATES

2019-2022 [ARTICLED ASSISTANT]

- **Statutory Audit, Assurance Services, Tax Audit and GST Audit** of various clients including **MNCs and PSUs** catering to **industries like FMCG, Power Generation, Hospitality, Food-beverages and luxury eyewear** with turnover of **INR 500 crores and above.**
- Conducted **Concurrent Audit of Central Bank of India.**
- Lead **Tax Audit of WWF accredited Trust.**
- Prepared and **filed Form FC 4** for trust receiving foreign contribution as per the regulations of Foreign Contribution Regulation Act, 2010 (**FCRA**).

2022-2023 [ASSOCIATE]

- Worked on **Income Tax returns for various Corporate and Non-Corporate** clients and various statutory compliances for industries including **manufacturer of Oil Filtration Machines.**