

Objective

To work in a high-quality work environment, with challenging assignments, meaningful career growth and opportunities for value addition through learning and professional development as well as enhance my knowledge by identifying synergies between organizational requirements and personal goals.

Work Experience

- **Junior Advocate | Anand B. L. Shrivastava – Delhi India | October 2023**
 - Interpreted Complex state and federal laws to determine the best course of action for client.
 - Represented clients at mediations or settlement conferences when directed by supervising attorney.
 - Reviewed contracts for accuracy prior to signing or filing with appropriate agencies.
 - Negotiated and drafted settlement agreements to resolve litigated cases.
 - Prepared legal briefs and appeals and filed with state and federal court as required.
 - Drafted complaints, discovery requests and responses, interrogatories, notices of deposition and their court filing.
- **ADV. ABHISHEK KUMAR | INTERNSHIP |**
TISHAZARI COURT CHAMBER NO. C157 CL JOSEPH BLOCK.

Education Credentials

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| • LLB | 2023 |
| • B.com
(Delhi University) | 2018 |
| • XII
Board CBSE | 2014 |

Skills and Knowledge

Technical Skills

- Proficiency in MS Office and Tally

Other Skills

- Expertise in case analysis and planning.
- Comprehensive problem-solving skills.
- Good verbal and written communication skills.
- Willingness to learn, creativity, patience, self-confidence and interpersonal relationship building.
- Willing to work in a competitive work environment and accepting new challenges.

Extra-Curricular Activities

- Secured 2nd Position in Moot Court Competition Organized by college
- Actively Participated in social work like UMEED, NGOs, Old age shelter homes etc
- Participated in National WEBINAR conducted by Delhi State Legal Service Authority on Cyber Crime Against Women Challenges and safety measure.

Personal Details

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| • Father's Name | : | Mr. Ishwar Giri |
| • Language Known | : | English & Hindi |
| • Hobbies | : | Traveling, Trekking/Hiking, Swimming |