

Mayank Sharma

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Seeking Assignments in Electrical O&M/Projects/Customer with an organisation of repute

Career Summary

- ♦ Result oriented professional with 11years & 6 months of extensive experience in **Electrical Operation & Constructions, Erection/Installation, Distribution, Quality & Customer audits.**
- ♦ A Keen planner, strategist & implementer with competencies across:
 - Project execution
 - Strategic Decision Making
 - Production Operations
 - Cost Reductions
 - Constructions
 - Process Enhancement
 - Resource Deployment
 - O&M Activities
 - Team Management
- ♦ Demonstrated abilities in working on initiatives, thereby bringing down equipment breakdown & achieving annual costs savings. Improved productivity by technology management.
- ♦ Adopt and implementing quality measures /standards & applied quality management tools & practices such as for effective quality control & assurance.
- ♦ Efficient trouble shooting and optimization of machines.
- ♦ Excellent communication & interpersonal skills with proven abilities in resolving issues on time.

Competency Matrix

- ♦ Conceptualizing, planning and execution of the In-house projects & improvement projects leading to productivity improvement, de-bottlenecking, environment & safety standards improvements.
- ♦ Listing down the resource needs for projects, after considering the budgetary parameters set.
- ♦ Monitoring/discussing project status; review during the course of periodic project review meetings there by developing the inter-personal skills.
- ♦ Planning and effecting preventive maintenance schedules of various machinery and instruments to increase machine up time / equipment reliability; thereby accomplishing planned production targets within budget.
- ♦ Supervising effective and efficient trouble shooting in case of breakdown and depreciation.
- ♦ Identifying areas of obstruction / breakdowns and take steps to rectify the equipments through application of trouble shooting tools.
- ♦ Communicating with internal customers to meet production oriented requirements.
- ♦ Developing of standard maintenance and operation procedures to increase the efficiency of maintenance.
- ♦ Implementing standards and ensuring adherence to quality standards.
- ♦ Recommending modifications & rectifications in products or quality standards where warranted.
- ♦ Maintaining Reports and intimating concerned departments in regular time intervals.

Employment Details

- 1) Secure Meters Limited, working as the Project Engineer (Zonal In Charge) from 23 Sept 2022 to till date.

Job Roles & Responsibilities:

- Monitoring the Survey and replacement of IEM (ABT meters) on various Transmission s/s under **SAMAST** scheme in Agra Zone , UPPTCL
- Responsible for various meetings with the higher officials of Discom.
- Follow-up for the procurement of various materials required for the execution of the JOB.
- Monitoring the site engineers along with the contractors for the required output.
- Assuring that work is happening as per the required norms & qualities standards compliance with the Field quality plan.
- Random inspection carried out during survey .
- Prepare Daily/weekly & monthly MIS report & sent to projects head/Regional manager.
- Responsible for getting **revenue** to the organization from UPPTCL.

2) Genus Power Infrastructures Ltd, working as an Electrical Engineer from 08 Oct-18 to 31st March 2022.

Company profile: - Genus power Infrastructures Ltd is an integral part of the Kailash Group , incorporated in 1992 is engaged in the manufacture and distribution of electronic energy meters, power distribution management projects, inverters, batteries, home UPS and online UPS in India and abroad. Genus has two business divisions offering highly innovative and sustainable solutions to the Power sector.

Job Roles & Responsibilities:

- Monitoring and Administering the installation work running on various sites.
- Responsible for various meetings with the higher officials of Discom.
- Follow-up for the procurement of various materials required for the execution of the JOB.
- Monitoring the site engineers along with the contractors for the required output.
- Assuring that work is happening as per the required norms & qualities standards compliance with the Field quality plan.
- Random inspection carried out during installation and erection work.
- Prepare Daily/weekly & monthly MIS report & sent to projects head/Regional manager.
- Responsible for getting **revenue** to the organization from DVVNL

3) BVG (Bharat Vikas Group) India Ltd , worked as Division Manager in EDC Hathras (UP) under UPPCL during Saubhagya Scheme from 2nd April 2018 to 30 Sep 2018.

Company profile: - BVG India Ltd provides facilities management services. The Company offers housekeeping, shop floor keeping , Paint shop maintenance, electrical and mechanical, solid waste management, Pest control, civil engineering, road sweeping, gardening, landscaping and attendant services BVG India serves customers in India.

Job Roles & Responsibilities:

- Responsible for getting **new service connections (NSC/BPL)**.
 - Finalize Guaranteed Technical Particular (GTP) of equipment to be installed.
 - Coordination with DISCOM's for GTP approval.
 - Finalize technical specification, drawings of equipment to be installed at site.
 - Raise Suggestions for freezing of BOQ of material and works to be executed, verification, Modification, if any.
 - Ensure and report about quality of material being used and quality of work being executed
- ~~Confirming GTP, Technical specification, drawing, general terms and conditions etc at all stage.~~

- Verify and forwarding the site observation report (SOR) received from field supervisor to Team Leader With own observation & recommendation
- Co-ordination with testing team of L&T (TKC) for testing and certifying commissioning of DTR, 11kV Lines, earthing as per specification.
- Creation of Village/Mazra wise camp roster for releasing the electrical connection to rural Households in co-ordination with L&T team.
- Organising, conduct meeting and submitting report/Proceeding.
- Taking suitable action on the instruction given by client during minutes of meeting.
- To ensure compliance of defect pointed out by TPIA or company officials.
- Examine and recommend the proposals for extension of time for approval of DISCOMs, if required.
- Sample check on daily basis for each type of work under my jurisdiction & prepare work completion Report & provide it to DISCOM's team.

4) Shree Ganesh Enterprises , worked as a Electrical Engineer under A Grade Electrical Contractor from 1st Feb 2015 to 30th Sep 2017.

Company profile:- Shree Ganesh Enterprises head Quatered at Vizag, Vishakhapatnam, Telangana, is a firm with a wide range of electrical contracts (Private & Govt.) in various states of India.

Job Roles & Responsibilities:

- Responsible for the Electrification in the residential flats and ACP office in Dwarika Sec 9 & 11 under the Project given by RITES Ltd Gurugram.
- Responsible for the Manpower Management and all work as accurate as required.
- Monitoring proper execution of the project according to the given BOQ.
- Maintain the bill of materials (BOM) and bill of quantity (BOQ) for the consumed materials.

5) Mandeshwari Constructions , worked as a Electrical Engineer under A Grade Electrical Contractor from 1st Oct 2012 to 31st Jan 2015.

Company profile:- Mandeshwari Constructions, head quatered at bilaspur, Chhattisgarh is a firm with a wide range of electrical contracts (Private & Govt.) in various states of India.

Job Roles & Responsibilities:

Operations Management

- Responsible for the Electrification in the residential flats of CRPF at various sites .
- Responsible for the Manpower Management and all work as accurate as required.
- Monitoring proper execution of the project according to the given BOQ.
- Maintain the bill of materials (BOM) and bill of quantity (BOQ) for the consumed materials.

Trainings & Seminars

Attended various training programs like;

- Four weeks summer training in Control & Instrumentation Department from **NATIONAL THERMAL POWER CORPORATION , NEW DELHI.**

Extra Curricular Activities

- Participated in **ZENITH**-Technical fest HITM, Agra.
- Organized a quiz Competition **QUIZ-O-MENIA** in College Campus
- Participated in **EUREKA**(Annual Fest) in HITM , Agra.
- Served as House Captain in School Campus.
- Relay Race Runner up in Agra Region School Competition
- Member of the Volley Ball Champion Team in School Campus
- Participated in Kabaddi on cluster level in NewDelhi.

Academic

- B.Tech with specialization in Electrical & Electronics Engineering (EEE) from Gautam Budhha Technical University in 2012.

IT Skills

Operating System: Windows-2003/07/08, Windows-XP

Personal Details

Date of Birth:	:- 18 th May 1988
Location preferred:	:- Anywhere in India
Father's Name	:- M.G. Sharma
Marital Status	:- Married
Permanent Address:	:- 34-A , Neeraj Nagar-2 , Gailana Road, Agra UP-282007

Declaration

I hereby declare that the above-mentioned details in this resume are true, complete and correct to the best of my knowledge and belief.

Place: Agra

(MAYANK SHARMA)