

SHANMUGAPRIYA D

A SEMI QUALIFIED COST

ACCOUNTANT

CAREER OBJECTIVE

Young energetic and results oriented CMA Inter professional with over 2 years of experience. To pursue a Global career in the field of Accountancy, Costing and Finance within an innovative organization in a challenging and stimulating environment that provides me opportunity for growth and achievement in my career.

CONTACT

PHONE:

7094774008

EMAIL:

priyadev0803@gmail.com

TECHNICAL SKILLS

- Tally ERP, Prime
- Income Tax Filling
- GST Fillings
- WinTAX (Software)
- Taxman (Software)
- Type writing (English)
- MS Office
 - MS Word
 - MS Excel
 - MS Power point

STRENGTHS

- Goal Oriented
- Self-motivated
- Fast learner
- Adaptable & Flexible
- Good Interpretation skills

LANGUAGE

- Tamil
- English
- Kannada

HOBBIES

- Listening to music
- Updating Knowledge
- Playing Chess

EDUCATION

[The Institute of Cost Accountants of India, Kolkata]

[Completed CMA Inter with an aggregate of 62.65% - December 2020] – [Current]

[Lady Doak College, Madurai]

[06-2017] – [04-2020]

[B.com(Professional Accounting) with 7.4 CGPA]

[Sri Sakthi Vinayagar Matric Higher Secondary School, Cumbum]

[06-2016] – [04-2017]

[HSC with 97.42%]

[St. Agnes Girls Higher Secondary School, Royappanpatty]

[06-2014] – [04-2015]

[SSLC with 97.40%]

WORK EXPERIENCE

[S. Kumar Mills, Tripur]

[09-2021] – [11-2022]

- GST filings
- Used tally accounting software to perform book keeping and Financial statement
- Stock audit and maintenance

[Jeyaseelan & Associates, Madurai]

[01-2021] – [06-2021]

- Prepared financial statements and reports
- Filed GST returns (GSTR – 1,3B)
- Filed TDS, TCS returns
- Stock Audit
- Maintenance of Books of Accounts(Tally Prime)
- Assisted auditor with bank audit, statutory audit
- Bank Reconciliation

[Ramakrishna Raja & Co, Madurai]

[06-2019] – [12-2019]

- Posted journal and ledger entries, prepared financial statements and reports
- Reconciled monthly bank statements
- Filed Income tax returns for Individuals, Trust, Partnership Firm, Companies
- Entered data into accounting software(Tally ERP)

PERSONAL PROFILE

FATHER'S NAME : Devasenapathi R

MOTHER'S NAME : Banumathi K

DATE OF BIRTH : 08/03/2000

NATIONALITY : Indian

BLOOD GROUP : O+ve