

CHAITRA S

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SUMMARY

As an SAP FICO Consultant, responsible for managing and optimizing the financial accounting processes within the SAP system, including Accounts Payable, Accounts Receivable, and General Ledger. Focused on ensuring accurate financial reporting, efficient transaction processing, and compliance with organizational & standards.

SKILLS

- SAP Financial Accounting (FI),SAP Controlling (CO),Accounts Payable (AP),Accounts Receivable (AR),General Ledger (GL),SAP TESTING, MS EXCEL.
- Communication,Project Management, Training and Support,Adaptability.

WORK EXPERIENCE

APRIL 2022-MAY 2024

Analyst II ERP package applications, DXC TECHNOLOGY

- Performed SAP functional specifications in FI & CO
- Contributed to End-to-End implementation project for German clients (UNIPER FUNCTIONAL BUSINESS).
- Implemented and maintained SAP configurations for AP, including invoice verification and payment processing.
- Managed and updated vendor master data, ensuring data accuracy and compliance with organizational policies.
- Coordinated with vendors to resolve payment discrepancies and address invoice-related issues.
- Executed and monitored payment runs, ensuring timely and accurate payments to vendors.
- Reconciled AP accounts to ensure consistency between vendor statements and SAP records.
- Configured and maintained GL settings in SAP, including chart of accounts, cost centers, and internal orders.
- Ensured accurate recording of financial transactions and alignment with financial reporting standards.
- Managed month-end and year-end closing processes, including journal entries, reconciliations, and financial statement preparation.
- Coordinated with cross-functional teams to ensure timely and accurate financial close.
- Performed Batch job monitoring & year-end processes in SAP-FI.
- Performed testing activities like TOSCO and regression testing

EDUCATION

- Master of Business Administration

JAN 2021- OCT 2022

REVA University (Finance and Human resource Management

- Bachelor of Commerce

JUN 2017 - OCT 2020

DR. NITTE SHANKARA ADYANTHAYA MEMORIAL FIRST GRADE COLLEGE
(FINANCE & TAX)

PROFESSIONAL SKILLS

- SAP certified application associate – financial accounting with sap ERP 6.0 EhP7
- SAP certified application associate -SAP S/4HANA for FA associates (2021)
- SAP certified application associate -SAP S/4HANA for management accounting associate (2021)

LANGUAGES - ENGLISH, KANNADA,TELUGU

PROJECT - EMPLOYEE RETENTION STRATEGIES