

AMAN PRATAP SISODIYA

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legendravan059@gmail.com

7037391197

Hathras, U.P

Proven Associate at Mobile Industry, adept in data entry and cash handling, with a knack for identifying customer trends and enhancing business reputation. Excelled in utilizing MS Office and Tally ERP-9 to prepare accurate reports, demonstrating exceptional attention to detail and time management skills. Achieved a significant positive shift in customer perceptions.

Experience

●	Assosite	2019-2021
●	- Analyzed customer data to identify trends. - Managed efficient cash register operations. - Developed strong rapport with customers and created positive impression of business.	

Education

●	RAJA MAHENDRA PRATAP SINGH STATE UNIVERSITY Bachelor of Arts	2024
●	SARSWATI INT COLLAGE Class-12	2019
●	SARSWATI INT COLLAGE Class-10	2017

Skills

- Data Entry
- Preparing reports
- Cash Handling
- MS Office
- Computer Skills
- Time Management
- Attention to Detail
- Tally ERP-9 and Tally- Prime

Certificate

●	RAJEEV GANDHI COMPUTER SAKSHARTA MISSION	2024
●	- MS Office - Tally - Journal Entry	