

Ravikumar Balla

Excel Expert

Highly skilled Excel Expert with 17 years of extensive experience in data analysis, automation, and advanced Excel functions, including VBA and macros, with a strong ability to translate complex data into actionable insights

Contact

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Visakhapatnam, AP 530012

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Skills

Core
Competencie

- Advanced Excel Functions (VLOOKUP, HLOOKUP, INDEX, MATCH, etc.)
- Data Analysis & Visualization
- VBA & Macro Development
- Pivot Tables & Power Query

Work History

- 2006-03 -
2023-08

Manager, Business Risk and Control Management

HSBC, Hyderabad, India

MIS and Excel

 - Designed interactive dashboards and visual reports for executive presentations using huge data / Database
 - Analyzed large datasets to extract actionable insights for business strategy development.
 - Utilized advanced Excel functions and pivot tables to summarize and report on key performance indicators (KPIs).
 - Developed custom macros to automate repetitive tasks, increasing data processing speed
 - Designed Excel templates and models to meet business requirements, enhancing efficiency and accuracy

Risk and Control management / Testing

 - Executing Control Testing (ICMP), End to End reviews as per schedule guidelines for various domains
 - Conduct risk reviews , identify address control deficiencies Control Testing including SOX controls
 - Risk advisory to Reconciliations process for Control, Issues management escalation procedures
 - Handling Migration discussions for process risks including Information Risks
 - Instrumental in preparation of Risk and Control Assessment exercises.

• Dashboard
Creation

• Data
Cleaning &
Transformation

• Process
Automation

• Training &
Mentoring

 Languages

English

Telugu

Tamil

Hindi

1999-01 -
2003-08

Lab In-charge and Faculty

Nagarjuna Educational Academy,
Visakhapatnam, India

- Responsible for maintenance of systems and Lab, Liaison with service provider and clients
- Scheduling conducting Training sessions for students, faculty
- Preparation of MI follow up.

1982-05 -
1997-11

Section In-charge , Technical Supervisor

Maintenance Control Centre, Indian Air Force,
Bathinda, India

- Management of servicing bays and resources for scheduled servicing, Scheduling of Refresher courses, Training sessions and workshops for staff
- Preparation of Technical Policies / procedures servicing schedules for safety of men material, execution, monitor adherence
- Inventory stores management, Preparation of MI, general correspondence office procedures
- Appraisals feed back

As Technical Supervisor

- Lead team of technicians to carryout Servicing, repair, overhauling of aircraft engines high speed rotating equipment.
- Task allocation, monitor adherence of relevant policies, quality check of work, periodical appraisals.

 Education

2024-03 -
2024-04

Master of Arts: Public Administration

Kakatiya University - Warangal, India

- Graduation - Bachelor of Arts
- Fellow Member, Indian School of Labour Education. 1997, Chennai
- PG Diploma in Industrial Relations and

Personnel Management. 1996, Bharatiya Vidya Bhavan – Bombay.

Technical

- Diploma in Computer Application, 1994
Reliance Computers, Bangalore.
- Diploma in Mechanical Engineering, 1986,
Mechanical Training Institute, Air Force
Tambaram, Tamil Nadu.
- Diploma in Technology, Hindustan Aeronautics
Ltd.



Strengths Traits Attitude

- Self-driven with a high degree of professional integrity.
- Excellent communication skills (written and Verbal).
- Dynamic Team player, dependable and versatile.
- Self-motivated, well organized ready to take up challenges and perform best under pressure.
- Copes with the work pressure towards challenging deadlines



Personal Information

- Date of Birth: 08/01/63
- Marital Status: Married