

AISHWARYA JADHAV

E-mail: aish04jadhav@gmail.com

Phone: (+91) 8208748822

LinkedIn <https://www.linkedin.com/in/aishwarya-jadhav75a46820b/>

SUMMARY STATEMENT AND SKILLS

- B.E. civil with 3+years of work experience in Purchasing/Procurement of both capital goods and production items as well as in designing and planning of blue prints of structural plans.
- Knowledge of cost analysis and vendor management.
- Have managed project based purchasing involving cross functional teams.
- Knowledge of indirect purchasing.
- Responsible for timely delivery of material.
- Have good negotiation skills on price, terms, delivery etc.
- Analyzing the purchase requirements as per the project specifications.
- Capable of working under pressure and a challenging environment.
- Cost saving ideas.

WORK EXPERIENCE

- **Company name – John Deere India Pvt. Ltd. Sanaswadi Pune. (11 August 2022- Present)**
- **Designation – Assistant Buyer**
- **Role and Responsibilities –**
 - ❑ To float RFQ to suppliers for quotation. Verification of quotation according to individual break-up of process costs.
 - ❑ Generate purchase order as per requirement and confirm order with supplier, monitoring until delivery condition.
 - ❑ Handling commodities related civil related work to safety (PPES and services) finance, Legal, hydraulics, electrical, electronics, technical services, plastics and rubber, pneumatic, civil work, Machine purchasing & installation, maintenance spares.
 - ❑ Procurement of on spares & shut down period items.
 - ❑ On time delivery of material by follow ups with the vendors.
 - ❑ Purchase the highest quality products for the lowest possible price.
 - ❑ Analyze and plan CAPEX (Capital) Purchase, Indirect materials, and Consumables, Spares, and services requirements by determining the quantity and expected delivery dates to ensure optimal inventory levels.
 - ❑ Procurement of special parts as per design team and project team need.
 - ❑ Negotiating with vendors on basis of comparison and costing.
 - ❑ Handling material rejection, communicating with vendors and providing replacement.
 - ❑ Taking necessary steps to avoid rejections in future.
 - ❑ In case of import items follow up with suppliers getting their advances done and Scheduling the dispatch with the help of logistic team.
 - ❑ Having good knowledge of SAP MM.

➤ **Company Name – Cad world Miraj. (6 months)**

➤ **Designation – Design Engineer**

➤ **Role and responsibilities –**

- ❑ Certified in AutoCAD.
- ❑ Created designs and blueprints using AutoCAD according to customer specifications and timelines.
- ❑ Worked with 5 drafting team members to complete simultaneous projects.
- ❑ Created effective 2D and 3D models.
- ❑ Created and modify design layouts in line with client desires and space utilization practices.
- ❑ Modified designs to correct operating deficiencies and reduce production problems.
- ❑ Possessed good problem-solving skills and technical drawing skills, computer proficiency and attention to detail.

➤ **Company Name – Arch Ray Interiors. (1 Year)**

➤ **Designation – Design Engineer**

➤ **Role and responsibilities –**

- ❑ Created effective 2D and 3D models.
- ❑ Drafting drawings based on architect design that will use to construct buildings.
- ❑ Drafted and prepared layout drawings of given structures.
- ❑ Meeting with architects, designers to discuss ideas.
- ❑ Calculate dimensions and allowances with accurate precision.
- ❑ Revise drawing and layouts to accommodate changes and enhancements.
- ❑ Site visits as per requirements.
- ❑ Finding innovative solutions for complex projects.
- ❑ Improving the accuracy of technical drawings by minimizing the risk of design flaws.
- ❑ Support for software and hardware Purchasing.

ACADEMIC CREDENTIALS

Year	Degree	Institute	Board/University	Results
2021	B. tech Civil Engineering	SBGI Miraj	Dr. Babasaheb Ambedkar technical university Lonere.	82.93%
2018	Diploma in Civil Engineering	Govt. Poly. Miraj	Shivaji University	76.06%
2015	SSC	RSK school Sangli.	MSBTE	89.60%

Projects Undertaken –

- ❑ Title – Study of construction Aspects and Techno Economy Feasibility approach of pipe Distribution network (PDN) over Canal distribution Network (CDN)
- ❑ Domain – Irrigation.
- ❑ Description – As compared to conventional irrigation, operating and maintenance cost are minimized by the approach of pipe distribution network.

IT Skills

- SAP
- AutoCAD
- 3ds Max
- Basics of V-ray
- MS Office, MS excel, PowerPoint

STRENGTH

- Self-Motivated.
- Teamwork.
- Problem solving.
- Time management.
- Ability to multitask.
- Effectively work in high pressurize situations.

ACHIVEMENTS

- Employee of the Month at John Deere.
- WAW Award at John Deere.
- Team Player Award at Cad world.

PERSONAL INFORMATION

- Date of Birth- 04-08-1999
- Permanent Address – H.no. 208, Bharat chowk south Shivaji Nagar Khan Bhag Sangli.
- Nationality – Indian.
- Languages Known – Marathi, Hindi, and English.
- Marital Status – Single.

Declaration

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.

Place – Pune

(Aishwarya Balkrishna Jadhav)

Date -