

OBJECTIVE

Motivated HR fresher with hands-on experience in people management, recruitment, and team collaboration. Proven ability to drive engagement through academic projects and internships. Eager to contribute to a dynamic HR team while continuously growing and enhancing workplace culture. Ready to embrace new challenges and support organizational success.

EXPERIENCE

06/2023 - 08/2023	The Capital Box Summer Intern - Demonstrated strong work ethic and positive attitude, earning recognition for outstanding performance and team success. - Conducted data analysis to optimize business strategies and contributed to company growth. - Enhanced project efficiency by streamlining communication and attended industry seminars for professional growth.
04/06/2024 - 18/08/2024	Gagan The Deserving EduIndia Pvt Ltd. HR Intern - Coordinated interviews and supported onboarding, improving the hiring process and employee retention. - Managed confidential personnel files and tracked attendance, providing valuable insights to management. - Streamlined recruitment processes and assisted in implementing HR policies to enhance employee satisfaction.

EDUCATION

2024	Chandigarh University MBA in HR and Marketing 7.3
2022	GGDSD College, Sector 32, Chandigarh B.sc Computer Science 77%

SKILLS

- Recruitment
- Employee Engagement
- Presentation Skills
- Client Servicing
- Time Management
- Communication Skills

ACHIEVEMENTS & AWARDS

- Certificate Of Distinction In Academics Sem-IV, GGDSD College
- Certificate Of Merit In Extra- Curricular Activities, GGDSD College
- Certificate Of Appreciation At Chandigarh University
- Certificate Of Participation In Youth And Heritage Festival, Zone-A, PU, Chandigarh

INTERESTS

- Bike Riding
- Poetry
- Exploration

ACTIVITIES

- Nukkad-Natak
- One Act Play

LANGUAGES

- English
- Hindi