

SIVA SANKARI M

[Quality Analyst / Business Analyst]

sivasankarim632@gmail.com 

+91 6381576811 

Keelkattalai, Chennai,

Tamil Nadu. 

PROFILE SUMMARY

Quality Analyst with two years experience in Manual Testing and one year and 10 months experience as Business Analyst.

- Quality Analyst – Creating a test plan and using the plan to access functionality, Performance, Reliability, Stability and Compatibility and having experience in documenting and defining testing process and methodologies.
- Business Analyst – Collecting the detailed documentation of business plan requirements and business models and constructing the business architecture using client requirements and having experience of project estimation and documentation.

WORK EXPERIENCE

QUALITY ANALYST/BUSINESS ANALYST

July 2022 – Mar 2024

RadicalStart Infolab Pvt Ltd, Madurai

- ❖ Preparing a Test cases and Test Scenarios in support of business Functional requirements and in a reusable state
- ❖ Experienced in identifying and resolving critical defects, implementing testing frameworks.
- ❖ Monitored and reported on software quality metrics, providing valuable insights to software developers.
- ❖ Managed the development and maintenance of test environments
- ❖ Performing Smoke, Functional, Compatibility and User Interface testing
- ❖ Analyzing of Project and Preparing the Project Estimation
- ❖ Developing the business architecture using requirements such as scope, processes and risks
- ❖ Monitored and assessed project performance to ensure alignment with business objectives.
- ❖ Good knowledge in drafting proposals and preparing detailed document for multiple projects

ACCOUNTANT AND ADMIN ASSISTANT

April 2021 – August 2021

Spinning Mill, Tuticorin

- ❖ Communicating with the Head of Operations regarding the needs, concerns, or issues in the office
- ❖ Providing administrative support to senior executives and planning the business development events

- ❖ Maintaining office records and preparing the weekly reports and submitting prior to specified deadline

QUALITY ANALYST/BUSINESS ANALYST

May 2018 – March 2021

Zerosoft Technologies, Tuticorin

- ❖ Preparing a Test cases and Test Scenarios in support of business Functional requirements and in a reusable state
- ❖ Looking for ways to prevent bugs from occurring in the first place
- ❖ Executing Test cases and reporting the defects to developers
- ❖ Providing the suggestions for how to make a Software program Work better
- ❖ Preparing a weekly status report for projects
- ❖ Gathering the requirement and preparing the functional specification
- ❖ Communicate client's business requirements by constructing easy-to-understand data and process models
- ❖ Analyzing of Project and Preparing the Project Estimation
- ❖ Developing the business architecture using requirements such as scope, processes and risks
- ❖ Exceptional experience in bidding online and good understanding of online bidding process
- ❖ Good knowledge in drafting proposals and preparing detailed bids for multiple projects
- ❖ Great experience in bidding portals like GURU, PPH and Upwork
- ❖ Basic knowledge to creating the UI pages in HTML5, CSS and Bootstrap Framework
- ❖ Good knowledge in Wireframing and Prototyping using tools like Photoshop & Figma
- ❖ Experience in Onsite & Offsite SEO

ACADEMICS

B. Tech in Information Technology

- **7.79 CGPA**
- Dr.Sivanthi Aditanar College of Engineering, Tuticorin, Tamilnadu (Anna University – Chennai) in **2018**

HSE

- **82.08%**
- Subbiah Vidyalayam Girls Higher Secondary School, Tuticorin, Tamilnadu in **2014**

SSLC

- **86.2%**
- Subbiah Vidyalayam Girls Higher Secondary School, Tuticorin, Tamilnadu in **2012**

PROJECTS EXECUTED

- <http://www.makervillage.in>
- <http://www.nutrition101.net>
- <https://www.figma.com/file/Cklq3qxOOCRntDYXFc0xCU/Business-Development---Prototype?node-id=20%3A2>

TECHNICAL EXPERTISE

Technical Skills :

- HTML, CSS
- PHP
- Bootstrap

Softwares known :

- MS Word, MS Excel, PowerPoint
- Photoshop
- Figma

SKILLS

- Good Programming knowledge and Problem-solving skills
- Good Communication skills, both written and verbal
- Having Good Decision making skills & Positive thinking
- Good at communicate the ideas clearly and concisely
- Good at collecting the emails and data entry works

PERSONAL DETAILS

Date of Birth: 23-06-1997

Gender: Female

Nationality: Indian

Marital Status: Married

Languages Known: Tamil, English

Contact: Whatsapp - +91 6381576811

Declaration:

I hereby declare that the above furnished details are true to the best of my knowledge and belief.

(M SIVASANKARI)