

STRICTLY PERSONAL

Date : October 12, 2021
Name : Mr. K Ramasubbareddy
Location : Bengaluru

Sub: Letter of Intent

Dear K Ramasubbareddy,

With reference to your application and interview, we are pleased to inform you that you have been selected for the post of “**Senior Associate**” in our organization. You shall report to duty on **October 13, 2021 at 10.30 a.m.**

Your annual consolidated salary will be a CTC of **Rs 399996/- per annum** and that would be fixed and the break-up of the salary is available in the annexure. You will be on probation for six months from the date of joining. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photographs.

You will be entitled for other benefits such as Provident Fund and Gratuity etc. as per the rules of the company.

Your appointment will be subject to your medical fitness as certified by the Medical Practitioner nominated by the Company.

A regular letter of appointment will be issued to you at the time of your joining.

We look forward to your joining us and building a long and successful career with us.

With warm regards,

For **Allsec Technologies Limited,**



Authorized Signatory
Human Resources Department

ANNEXURE – SALARY & BENEFITS

Annexure – I		
Name	K Ramasubbareddy	
Designation	Senior Associate	
Location	Bengaluru	
Date of Joining	October 13, 2021	
Salary Components	Per Month	Per Annum
Basic	12400	148800
House Rent Allowance	6200	74400
Special Duty Allowance	9837	118044
Bonus	2500	30000
Gross Total	30937	371244
Benefits		
PF	1800	21600
Gratuity	596	7152
Benefits Total	2396	28752
Cost To Company	33333	399996

For Allsec Technologies Limited,



Authorized Signatory
Human Resources Department

I accept this offer and the terms and conditions.

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K Ramasubbareddy