

# Harmanpreet Kaur

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## CONTACT

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VPO VIRK, TEHSIL Jagraon  
Ludhiana 142024  
Punjab India

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**Phone:** 08427999614

## PERSONAL PROFILE

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Date of birth: 03-August-2001  
Father's Name: Sh. Gurjinder Singh  
Mother's Name: Smt. Paramjit Kaur  
Nationality: Indian  
Gender: Female  
Marital Status: Unmarried

## WORK EXPERIENCE

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Canadian Overseas Consultants Feb 2022 — To Till Date  
Visa File Manager

## HOBBIES

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Reading Books, Traveling, Learning Languages, Photography, Art, Doing Exercise,  
Learning New Activities

## EDUCATION

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Advance Excel	Aug 2023—Sep 2023
STP Computer Education	
Bachelor of Business Administration	Sep 2018 — Apr 2021
Punjab Technical University	
Certificate of Participation Basic Computer	Apr 2021 — May 2021
GHG Harparkash College of Education	
Certificate of Cosmetology	Aug 2021 — Jul 2022
Government Industrial Training Institute Jagraon	
Certificate of Time Management Skills	Jan 2023 — Mar 2023
European Open University	
Certificate of Advanced Communication Skills	Feb 2023 — Apr 2023
European Open University	
Stay Safe Online Campaign	Mar 2023 — Apr 2023
Government of India	

10th  
Punjab School Education Board

Apr 2015 — Mar 2016

12th  
Punjab School Education Board

Apr 2017 — Mar 2018

### CAREER OBJECTIVE

Aspiring for a job a reputed organization where I can meet challenges, with the able guidance can prove my professional & technical skill and associated growth of organization.

### LANGUAGE KNOWN

English  
Punjabi  
Hindi