

Meghna Sengupta

CONTACT

📍 5/2J, Panditya Road,
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PERSONAL DETAILS

Date of Birth : 12-06-2000
Marital Status : Single
Nationality : Indian
Religion : Hindu
Gender : Female
Place : Kolkata

SKILLS

Sales, Team building, Problem solving, Decision Making



Ms Word, Ms Excel, Ms Power point



LANGUAGES

English, Hindi & Bengali

INTERESTS

Drawing & Reading book

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

Front desk executive 02-05-2022 -
Knowe Solution 04-01-2024
My job role includes Front desk management, Telecalling, Data entry & maintaining visitors record.

EDUCATION

Matriculation (ICSE) 2018
ST Francis Elite School
61%
Higher Secondary 2022
Baidyapara High School (WBSE)
60%
Graduation 2023 - Present
Kishore Bharati Bhagini Nivedita Collage
Pursuing