

HARINI VIJAYANAND

Contact: 9003056707

Mail ID:
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Location: Chennai

Objective

Hardworking Individual who demonstrates strong work ethics and creativity with an aim to work in your esteemed company.

Education

Masters of Business Administration

Mop Vaishnav College for Women

Tamil Nadu, Chennai
2023 - 2025
CGPA : 7.1

Bachelor of Commerce in Corporate Secretaryship

Mop Vaishnav College for Women

Tamil Nadu, Chennai
2020 - 2023
CGPA : 6.5

Rosary Matriculation Higher Secondary School

Tamil Nadu, Chennai
12th percentage: 74%
10th percentage: 80%

Key Skills

Canva | MS Excel | Analytics | Communication | Creative thinking

Courses

Design Thinking | Tools for Analytics

Language

English | Tamil

Experience

DALVKOT INFO TECH

Internship

Bangalore, Karnataka

Period of one month May 2024

HR Recruiter

- Managed the full recruitment cycle, from job posting to candidate onboarding.
- Sourced and screened candidates to ensure a strong match for open positions.
- Maintained candidate databases and provided regular updates to management.
- Identified and engaged potential candidates through multiple channels. (APNA, NAKURI, HIRECT)
- Ensured compliance with HR policies and recruitment best practices.

HARINI VIJAYANAND

Co-Curricular

Activities

- Runner up in NEXUS the media way, National level (Make a commercial).
 - Runner up in ADZAP and corporate walk, National level(Natesan institute of co-operative management).
 - Runner up in AD spark product marketing, National level (Rajalakshmi engineering college).
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Paper

Presentation

- 1st prize in Paper presentation on the paper title, “CAREER BREAK FROM BREAKTHROUGH-LEVERAGING TECHNOLOGY FOR WOMEN’S RE-ENTRY IN THE WORKFORCE”, National level(Loyola college)
 - Presented and published paper on the International conference titled “ IMPACT ON SPOUSE CONTRIBUTION TOWARDS THE WORK-LIFE BALANCE OF WOMEN “.
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Hosted

- Hosted a event “ International Conference “ (overall coordinator)
 - Hosted cultural event “ ZEST “ (Finance Coordinator)
 - Conducted art workshop for UG students.
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