

SUPRIYA BARIK

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OBJECTIVE

A hardworking and dependable individual seeking an opportunity to contribute to the efficient functioning of an office environment. Dedicated to delivering excellent support and maintaining organization to achieve team and company goals.

ACADEMIC QUALIFICATION

DEGREE	YEAR	INSTITUTE	%/CGPA
B.TECH(ECE)	2020	UNIVERSITY OF ENGINEERING AND MANAGEMENT, KOLKATA	7.87(CGPA)
INTERMEDIATE(12 TH)	2015	CONTAI HIGH SCHOOL (W.B.C.H.S.C)	79%
MATRICULATION(10 TH)	2013	CONTAI HIGH SCHOOL (W.B.B.S.E)	83%

COURSES

- Diploma in Computer Application, MIIT. *October,2023 - November,2024*
- Pursuing Social Media Marketing Using AI from Adda247 Education Technology Institute.

PROJECTS

Expense Tracker

- Expense tracker app where we can add expense title, amount or price, description of expense and add it to our app, we can edit our expense and also delete expense if we need.
- Using html, Bootstrap, JavaScript, Axios for fetching data from backend, Mysql and Sequelize for database.

SKILLS

MS Excel, MS Word , Canva, Facebook Marketing, AI Prompt, HTML, CSS, JavaScript

STRENGTHS

Learning, Adaptability, Time Management, Observation skill

PERSONAL INFORMATION

Date of Birth – 21st July, 1997

Language Known - Bengali, English