

# Anushka Niteen Patankar .

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## PROFILE

Recent MBA Finance graduate with a solid understanding of financial management, corporate finance, investment analysis, and risk assessment. Proficient in financial modeling, budgeting, and performance analysis, with hands-on experience using advanced financial software and tools like Excel and ERP systems like SAP and Tally. Strong communication and problem-solving abilities, to support business growth. Eager to apply academic knowledge in a challenging finance role and contribute to organizational success through strategic financial decision-making and process optimization.

## INTERNSHIPS

### SKPN Associates

*Jan -May2022*

- Gained hands-on experience in accounting and financial reporting under the guidance of a Chartered Accountant, contributing to monthly financial statements and reconciliations.
- Assisted in preparing tax filings, maintaining ledgers, and processing invoices, ensuring compliance with financial regulations.
- Utilized Excel for data analysis, financial modeling, and reporting, creating and maintaining complex spreadsheets for budgeting and forecasting.
- Worked with Tally ERP for accounting entries, payroll processing, and managing day-to-day financial transactions.

### K.M.Associates

*Aug-Oct 2023*

- Assisted a Chartered Accountant in preparing and reviewing financial statements, ensuring accuracy and compliance with accounting standards.
- Worked on Tally ERP for recording financial transactions, updating ledgers, and assisting in payroll processing.
- Utilized Excel to prepare financial reports, perform data analysis, and create financial models for budgeting and forecasting.
- Developed time management skills while managing multiple tasks in a fast-paced environment.

## EDUCATION

**Master of Business Administration(MBA)2022-2024.**  
ASM Institute of Business Management and Research.  
CGPA-7.02/10.  
With major and minor specialization in (Finance)

**PBA (Professional business accounting) 2021**  
I-Tap institute

**Bachelor of commerce (2018-2021)**  
Asm college of commerce and management .  
CGPA-8/10.

**12th grade in commerce (2017-2018)**  
Dr.dy .patil junior college  
qualified with 66%.

## SAP (FI-CO )- Aspire techsoft pvt LTD

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A highly motivated MBA Finance graduate with a strong foundational understanding of SAP FICO (Financial Accounting and Controlling). Skilled in using SAP FI to manage financial transactions, general ledger, accounts payable/receivable, and financial reporting. Proficient in SAP CO for cost tracking, budget planning, cost center analysis, and profitability reporting. Eager to apply my knowledge of SAP FICO to streamline financial processes, support accurate financial reporting, and contribute to decision-making in dynamic business environments. Adept at integrating SAP FICO with other business modules and excited to bring analytical, problem-solving, and communication skills to a finance role. Some key highlights include...

- FI-GL: Configuring and Customizing of Enterprise structure, Financial accounting global setting, General Ledger Accounting.
- Creating Vendor Master Data.
- Accounts Receivable: Configuring and Customizing customer A/C group, Customer master data,
- Configuring Dunning areas and dunning procedure.
- Assets Accounting: Configuring and Customizing of love Assets, Maintaining of Asset master data,
- Acquisitions, Retirements, Transfers, Revaluation of Assets and Depreciation Run.
- Define House Bank, Creating Cheque lots and run Automatic Payment Program.
- Integration of FI,MM and SD.

## PROJECTS

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(during  
MBA.)

**SIP Summary: [Data Interpretation and Analysis Internship under Chartered Accountant (CA) ] (2023).**

Conducted data interpretation and financial analysis as part of my Summer Internship project under a Chartered Accountant, focusing on evaluating financial data to support decision-making and reporting.

Analyzed large datasets to identify trends, variances, and key financial metrics, assisting in the preparation of financial statements and reports.

Utilized advanced Excel functions, including pivot tables and statistical tools, to perform financial forecasting and budgeting, providing actionable insights to improve financial performance.

Assisted in creating reports for internal stakeholders by interpreting data on costs, revenues, and profitability, ensuring data accuracy and compliance with accounting standards.

Gained valuable exposure to the Tally ERP system for financial data entry, reconciliation, and report generation.

Enhanced my ability to synthesize complex financial data and present findings in a clear and concise manner to senior management.

### Key Skills:

- Data Interpretation and Financial Analysis.
- Excel (Advanced formulas, Pivot Tables, Data Analysis).
- Tally ERP (Financial reporting, Data entry).
- Strong attention to detail and problem-solving abilities.

## SKILLS

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Certified courses in...

- Tally ERP
  - Advance Excel
  - SAP (fi-co)
  - PBA (Professional Business Accounting)
  - GST
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