

C.V.

Name: Chirag.Rajendrakumar. Raval.

Contact No: **9714590083**

Gender: Male

Date of birth: 6/6/1991

Resident Address: Sarkhej Gam Ahmadabad

Nationality: Indian (Hindu Tapodhan Brahman).

Native: Mehsana,

Family status: Married (Mother,Brother)

I the under signed is having wonderful experience in administration, labor, and staff management, as well as contractor coordination, Vendors records and different portfolio management. Materials Purchasing

My achedemic back ground is as mention here under.

- S.S. C. Gujarat state. Passed in 2006 with flairs of **49.43%**.
- ITI wireman treads 2 years competency training and passed with flairs by **77%**.
- Apprentice training government program success fully completed with R & B department in 2010 with wonderful performance by **75%**.

I have had very good professional experience in various filed specially expertise with fundamental management and administration of various

related activities like labor laws and many other industrial portfolios of administration, including event management etc.

At present I am working at Kingston Infracon (Kings Villa) at Bavla, as ASST. Manager Administration. Since 2015 and growing with organization as of now required on the juncture and demand of the era.

I am workaholic, punctual and honest and believing in productivity to the extent to prove myself as the asset to the organization. Always loyal to my organization and duties allotted to me, to be convert my efforts to the best of company profit.

Thanking you sir,

Yours sincerely,

(Chirag Raval)