



# Shivani Shekhar

Shivaji nagar jhansi

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## Objective

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To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately. And outgoing professional experienced in customer service excellent communicator and problem solver

## Experience

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- **Neetpreps**

Customer relationship executive

Building and maintaining strong relationship with students and their parents by understanding their needs and addressing their concerns providing excellent services..

## Education

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- **Bundelkhand University**

Bsc hons microbiology

2021-2024

- **Bundelkhand University**

Msc microbiology

Currently pursuing

## Skills

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- Excellent phone manner and communication
- Creative problem solver and quick thinker
- Project management
- Technical skills Microsoft excel Ms word
- Highly fast typing skill
- Computer literacy

## Languages

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- Hindi
- English

## Personal Details

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- Date of Birth : 01/07/2002
- Gender : Female
- Place : Talbehat uttarpradesh
- Father name : Shyam kishor choudhary ( pharmacist)