

Badal Singh

Payment Posting Executive

Contacts

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Professional Summary

With 5 years of experience in data entry and financial transaction processing, I have developed a strong ability to accurately post payments, reconcile accounts, and identify discrepancies efficiently. In my previous role as a Payment Poster, I successfully managed high-volume daily payment postings, ensuring accuracy and timeliness. I am proficient in Epic, medent, ge centricity, Smartemr, and eclinical works, allowing me to navigate complex financial systems with ease. My keen attention to detail, problem-solving skills, and commitment to efficiency enable me to maintain precise financial records while optimizing workflow processes in a fast-paced environment.

Work Experience

Pacific Global INC

May 2022 - Jan 2025

- As an Senior executive reconcile daily deposits and ensure accuracy & identify and correct posting errors.
- Posted payments from insurance and patients within eCW and Epic software.

Kimaya Medical solution Pvt Ltd (medphine)

Jan 2021 - April 2022

- Processing and reconciling high-volume electronic and manual payments.
- Investigated and resolved complex payment discrepancies, denials, and unapplied cash.

Hartron Communication Ltd

Jan 2019 - Dec 2021

- Posted payments from insurance companies and patients into SmartEMR, Ge Centricity and Eclinical works.
- Maintained compliance with HIPAA and company policies.

Strengths & Skills

- Leadership
- Detail-Oriented
- Multitasking
- Postive Attitude
- Ambitious

Personal Details

Father's Name - Shri Hardev Prasad Singh

D.O.B. - 24th Sep, 1997

Nationality - Indian

Hobbies - Reading books

Languages - Hindi & English