

# MUHAMMED HANEEF C H

A D V O C A T E



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## PROFILE

Seeking a Legal Advocate position in a company where my skills and knowledge can be used and enhanced to the fullest.

## SKILLS

- Computer Literacy
- MS Office
- Knowledge of legal procedures
- Research
- Client service
- Work ethic
- Negotiation
- Law knowledge
- Disciplined
- Comprehensive problem solving abilities

## EXPERIENCE

### LEGAL MANAGER

Cholamandalam Investment and Finance Company Limited (CIFCL)

6 Months

### ADVOCATE

Session Court

2 Year

- Ensured compliance to various legal standards and regulations.
- Provided support to clients for various client proceedings.
- Maintained confidentiality of information for every client.
- Maintained knowledge of protection from abuse regulations and prepared petitions.

### RESEARCH ASSOCIATE

Live Law (Legal News Portal)

1 Year

Gathering accurate, credible information on a subject and summarizing their findings to support senior research staff in scientific and academic fields. Their duties include browsing archives for information, completing literature reviews and conducting research interviews.

### INTERNSHIPS

- Six months internship at advocate office
- Two months internship at Co-operative Bank Mannuthy
- Two months internship at Advocate General (AG) office High Court Kerala

## EDUCATION

### BBA LL.B. (HONS)

Calicut University

## PERSONAL INFO

**D.O.B** - 24th August 1994

**Father's Name** - Hamsa C K

**Marital Status** - Single

**Languages** - English, Malayalam, Hindi, Tamil

**Nationality** - India(Kerala, Thrissur)