



Fida Saleem

Office Assistant

Looking for a stimulating role where I can leverage my skills and knowledge to drive positive change and exceed organizational goals..

Gender: Female

Nationality: Indian

Date of birth: 03.11.2001

Phone: 7994501684

Email: fidasaleemp@gmail.com

Address: Valavath Kalluvalappil
House BP Angadi PO 676102

Project Detail

Website Modelling

Short Film Production

Education

Malabar College Of Advanced Studies

Jun 2020 – Apr 2023

BA Multimedia

• 2nd Position in BA Multimedia under Calicut University

Experience

Document Controller

Jun 2023 – Continue

Blizzard Architecture

Achievement

2nd Position In BA Multimedia under Calicut University

Reference

Mr. Sakeer

- Managing Director
- Blizzard Architect And Interiors
- datablizzard@gmail.com
- 8129001849

Skills

Ability to multitask



Quick Learning



Communication skills (interpersonal, written, and verbal)



Communication skills (written and verbal)



Adaptability



Languages

English
Malayalam

Interests

- Singing or Karaoke
 - Film or Movie Buff
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Signature

A handwritten signature in black ink, appearing to be 'J. J. J.', written in a cursive style.