

Dhwani Dadhich

Master of Business Administration







About me

I am a zestful and goal-oriented MBA student specializing in Finance and Accounting management, with a strong passion for fostering organizational growth through effective people management strategies. Eager to apply my academic knowledge and gain hands-on experience, having strong foundation in financial analysis, accounting, and business strategy. My strengths lie in my excellent communication, problem-solving abilities, and interpersonal skills, enabling me to build strong relationships and collaborate effectively across teams. With a proactive approach and a keen interest in continuous learning, I am always passionate in new ways of constructive learning for achieving my objectives and always committed to work till attainment of success. With a strong work ethic, I can be a valuable asset to any organization.

Contact

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Interest

-  Singing
-  Art & craft creativity
-  Reading books
-  Photophile

Expertise

- Decision making
- Critical thinking
- Creative thinking
- Leadership
- Internet Savvy
- Microsoft Office Suite (Excel, PowerPoint, Word), Data Analysis.

Language

- English
- Hindi

Work Experience

- OCTOBER-DECEMBER (2021)**
TEACHER (INTERNSHIP), 6TH TO 10TH STANDARDS (ENGLISH AND SOCIAL SCIENCE), KAPIL GYANPEETH SCHOOL, SHIPRA PATH, MANSAROVAR. (48 WORKING DAYS)
 - Case studies on various Students.
 - Simplify lesson plan in line with curriculum objectives.
 - Worked closely with other teachers.
 - Invigilated in Exam.
- NOVEMBER 2024 - FEBRUARY 2025**
HUMAN RESOURCES ASSISTANT, HOTEL UDAI KOTHI, UDAIPUR
 - Managed recruitment, onboarding, and employee relations.
 - Ensured statutory compliance, payroll processing, and record-keeping.
 - Monitored performance, prepared appraisals, and drove talent retention.

Achievements

- **Online Education: The foundations of online teaching** - completed training from coursera
- **Vice President & Secretary** - Society of performing Arts in college and school. (Student Council)
- **Business English Certificate** - qualified preliminary level (Cambridge Assessment English)
- NCC certificate holder (**B&C**)
- **RS-CIT** - Qualified a diploma course
- **Secretary** - Leadership Training Service Club in school.
- **Microsoft Create to Inspire** - Have been a significant part in the School programme 2015
- **Search Foundation** - Participated in child welfare activity to achieve humanitarian objectives.
- **Theatre experience** - School-level play performer, and singing champion.
- **Organizing member** - Xavier's Science Congress, conducted by Xavier's Science Club.

Education

- Amity University, Noida, Uttar Pradesh**
MBA | (2024 - 2026)
- University of Rajasthan, Jaipur**
M.A. (English Literature) (2022-2024)
- IIS (Deemed to be) University, Jaipur**
B.A. & B. ED | (7.3) CGPA (2018 - 2022)
- St. Xavier's Sr. Sec. School, C- Scheme, Jaipur**
CBSE - Higher Secondary School | 2018 (68.8) CGPA
- St. Xavier's Sr. Sec. School, C- Scheme, Jaipur**
CBSE - Higher Secondary School | 2016 (7.0) CGPA