

**DEVANSHI KAPOOR**

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<b>EDUCATION QUALIFICATION :-</b>			
Bachelor's Of Business Administration (Finance)	Graduated	Guru Gobind Singh Indraprasatha University	8.5 CPGA
Class 12 <sup>th</sup>	2022	Tyagi Public School	88%
Class 10 <sup>th</sup>	2020	Tyagi Public School	80%
<b>EXTRA COURSES &amp; CERTIFICATIONS :-</b>			
E-Business	2023	Certified	
Principal of Management	2023	Certified	
Profit & loss	2023	Certified	
<b>SKILLS:-</b>			
➤ <b><u>Technical Skills :</u></b> Microsoft Office (MS Word, MS Excel, MS PowerPoint)			
➤ <b><u>Personal Skills :</u></b> Project Management, Time Management, Teamwork, Leadership, Effective Communication, Problem Solving.			
<b>WORK EXPERIENCE :-</b>			
➤ <b><u>INSPLORE:</u></b> <span style="float: right;"><b><u>July 2024 – September 2024</u></b></span> <b><u>Growth &amp; Marketing Intern</u></b>			
<ul style="list-style-type: none"><li>Assisted with ongoing projects by conducting research and analysis to support business decisions,</li><li>Developed and implemented new ideas and solutions</li><li>Collaborated with cross-functional teams to achieve business objectives.</li></ul>			
<b>CO-CURRICULAR ACTIVITIES :-</b>			
➤ <b><u>National Service Scheme (NSS):</u></b> <span style="float: right;"><b><u>December 2023 - November 2025</u></b></span> <b><u>Joint Director Of Long Term Project</u></b>			
<ul style="list-style-type: none"><li><b>Planned and managed</b> development initiatives for slum and rural areas, focusing on sustainable growth and improvement.</li><li>Allocated resources and <b>developed financial models</b> to support and execute these projects effectively.</li></ul>			
➤ <b><u>Rotract Club of Maharaja Agrasen</u></b> <span style="float: right;"><b><u>2023-2024</u></b></span> <b><u>Member</u></b>			
<ul style="list-style-type: none"><li>Developed and initiated innovative ideas for the <b>development of slums and rural areas</b>, contributing for community.</li><li><b>Organized and promoted</b> multiple events, driving awareness and participation for various initiatives.</li></ul>			
➤ <b><u>Training and placement cell – TIAS</u></b> <span style="float: right;"><b><u>2022-2025</u></b></span> <b><u>Core Member</u></b>			
<ul style="list-style-type: none"><li>Maintained and managed records of eligible students, ensuring <b>accurate tracking</b> for placement opportunities.</li><li>Reached out to the <b>HR representatives</b> of various companies, facilitating connections for student placements and job.</li></ul>			
<b>OTHERS:-</b>			
➤ <b><u>Head of collage cultural events</u></b> like health mela IPU , Cleanliness drive etc			
➤ <b><u>Organized and managed job fair 2024</u></b> for the collage placement and mass requirement in the campus by contacting various organizations			
➤ <b><u>Treasurer</u></b> of the college, aiming to <b>providing and raising funds</b> for any <b>Cultural or Non-Cultural Events</b> in the collage.			
➤ Started as <b>Team Member</b> of Placement Cell in 2023 and progressed to the role of <b>Core Member</b> , leading the Placement Cell.			
➤ <b><u>Head coordinator</u></b> of happiness club of TIAS which aim at providing various social services and activities			
➤ <b><u>Organiser of TIAS endeavour</u></b> which is an annual management meet between students and the faculty members			