

CURRICULUM VITAE

MR. Roshan Narayan Dongare

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Mob: 9112659478

SKILLS AND QUALITIES

Passed Certificate Course in Advance Excel, **Tally (ERP)** & MS-CIT, Basic Computer, English Typing Etc. Working in **SAP (ERP, SAP FICO)**.

In terms of quality, I am a hard worker, believe in efficient group efforts, and believe in myself, ready to hear other's points of view and independent thinkers.

EXPERIENCE

➤ Currently working in **Franke Faber India Pvt Ltd** as Officer- Account & Finance

From 01st May, 2022 to Present.

Franke Swiss Group of company which deals with kitchen appliances and having major share in world market.

I have been working with SAP FICO since I joined Franke Faber India Pvt Ltd as an Officer in Accounts & Finance in May 2022. My role involves daily accounting tasks, including journal voucher punching, bank payments, and invoice bookings for both local and import transactions. I utilize SAP S4 Hana for these processes, which has enhanced my understanding of financial data management and reporting. In my current position, I also handle vendor outstanding reports and inter-plant company reconciliations, which require a solid grasp of SAP functionalities. This experience aligns well with the Senior Accountant role at BMC Software, where strong knowledge of SAP is essential for maintaining financial accuracy and compliance with US GAAP. Additionally, my ability to analyze financial data using SAP tools will contribute to the efficiency of the accounting processes at BMC. I am also familiar with the challenges of working in a dynamic environment, which I believe will help me adapt quickly to the requirements of this position.

Job Profile:

1. Working in SAP (s4 Hana) software.
2. Day to Day Accounting.
3. Journal Voucher Punching.
4. Bank Payments with entries.
5. Purchases Invoice Booking for Local & Import.
6. Follow up Open GR/IR and Invoice Related Queries.
7. Debit Notes & Credit Notes for Purchases & Sales.
8. Provide Vendor Outstanding Reports.
9. Inter Plant Company Reconciliation.
10. Debtors & Creditors Ledger Reconciliation.
11. Coordinate With Inter Departments.
12. Processed invoices, bills, and payments to verify accuracy in transactions.
13. Provided support to internal auditors during audits.
14. Compiled statistical, financial, accounting, and auditing reports and tables pertaining to such matters as cash receipts, expenditures, accounts payable and receivable and profits and losses.
15. Worked closely with other departments to ensure accuracy of financial information.
16. Developed strategies to improve the efficiency of accounting processes.

17. Managed the full-cycle Accounts Payable process for local and import purchases by executing timely **bank payments** and performing daily **journal voucher punching** and invoice bookings, ensuring transactional accuracy within **SAP S4 Hana**.

18. Managed the full-cycle Accounts Payable process for local and import purchases by executing timely bank payments and ensuring high data accuracy in invoice bookings

CERTIFICATIONS

1. Tally Prime With GST
2. Advance Excel
with knowledge of basic functions and data organization
spreadsheets to organize and present data effectively
Basic formula usage such as SUM, AVERAGE, MIN, MAX, COUNT, etc.
Sorting and filtering data for efficient data analysis.
3. SAP S4 Hana (Fico)-(Appear)

Intermediate Level:

Proficient in Excel formulas and functions such as VLOOKUP, HLOOKUP, IF, SUMIF, COUNTIF, and INDEX MATCH.
Creating and modifying Pivot Tables to analyze large datasets and extract insights

4. Typing
5. MS-CIT

ACADEMICS

M.B.A.	:	Samarth Polytechnique Of Belhe, Bangarwadi Affiliated to Savitribai Phule Pune University, Pune Passed in 2024 Second class.
B. Com	:	Art, Commerce, Science College, Alkuti. Affiliated to Savitribai Phule Pune University, Pune Passed in 2022 with First class.
H.S.C.	:	Samarth Polytechnique Of Belhe, Belhe Affiliated To State Board of Maharashtra. Passed in 2019 with Second class.
S.S.C. Maharashtra.	:	Aadarsh Vidyalaya Plasapur To State Board of Passed in 2017 with Second class.

PERSONAL DETAILS

Name : Mr. Roshan Narayan Dongare
Date of Birth : 30th September 2000
Languages Known : English, Hindi, and Marathi
Hobbies & Interest : Travelling (exploring new places)
Reading Books

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Mob. - 9112659478

Date :-

Place :-

Roshan Narayan Dongare