

PATIL NILAM RAHUL.

Mobile No. 09011932586

E-Mail: nilam6patil@yahoo.co.in

Subject : Application for the post of as a **Accountant , Data entry operator.**

Dear Sir,

I would like to take an opportunity to submit my CV for the above said post in your esteemed organization.

My academic qualification, gives me confidence to shoulder the challenging responsibilities to execute the job to the best satisfaction of my superiors.

I see that my qualification will meet your requirement and look forward for positive response at your earliest convenience.

Thanking you in anticipation.

Yours truly,

PATIL NILAM

Curriculum Vitae

OBJECTIVE: -

Desire to work with an organization where I can always learn new things and add value to the organization in terms of profit.

EDUCATIONAL QUALIFICATIONS:

S.S.C. from Pune Board , Maharashtra , in 2002-03 securing **55.00 %**.with **second class** .

H.S.C. from Kolhapur Board, Maharashtra,in 2004-06 securing 53.00 with **second class**.

Bachelor in B.A. from SHIVAJI UNIVERSITY, KOLHAPUR, Maharashtra, **2007** with **45.61%**. **second class**.

Diploma in 1 year P.G.D.C.A.(POST GRADUATION DIPLOMA IN COMP. APPL.) from BHARATI UNIVERSITY , PUNE. securing **62.00 %**. With first class.

COMPUTER PROFICIENCY

- Basic knowledge about computer, internet & Systems: Windows 98, XP
- Proficient in Computer Operating
- Ms-cit completed.
- Typing - 30 wpm, and 40 wpm on words

EXPERIENCE DETAILS : -

I am doing job in DY. DIRECTORATE OFFICE OF STATISTICS AND
ECONOMICS DEPARTMENT, PUNE as a D.M.A.(Data Mang. Asst.) Post .

PERSONNEL DETAILS: -

Name : Mrs. Patil Nilam Rahul

Permanent Address : A/P: Wathar Tal: Karad
Dist: Satara, Maharashtra, INDIA
Pin- 415110, Ph.No:-+09011932586

E-Mail : nilam6patil@[yahoo.co.in](mailto:nilam6patil@yahoo.co.in)

Birth Date : 12 august 1986.

Mobile No. : 09011932586

Marital Status : Married

Nationality : Indian.

Languages Known : English, Hindi and Marathi.

Place: Pune

Date: Nilam R. Patil.