

# RESUME

## V. Vignesh

216/7 sowppakiya street,  
Aaththupalayam Road,  
Annupparpalayam.  
Tirupur-641652

Email : [vignesh24899@gmail.com](mailto:vignesh24899@gmail.com)  
Mobile : 9750207203

### CAREER OBJECTIVE

- ❖ To work in an organization which provide me a good working environment and improve my knowledge for the contribution of organizational development.

### EDUCATIONAL OUALIFICATIONS

Qualification	Institution	Board/ University	Year of Passing	Percentage of Marks
B. COM(CA)	Gobi arts and science college Gobichettipalayam	Bharathiyar university	2019	68%
HSC	V K govtHrSec School, Tirupur.	State Board	2016	79%
SSLC	Bishop ubagarasamy Hr Sec School, Tirupur	State Board	2014	73%

### COMPUER SKILLS

- Basic with MS Office
- Tally ERP
- C, C++ program
- Windows 7/10, Linux

## WORK EXPERIENCE

- **WORKING AS ASSISTANT IN ARMSTRONG KNITTING MILLS (17.5.2019 TO TILL DATE)**
- **Passing of invoices for payment after checking with Purchase order with GRN**
- **Accounting of entries in Tally ERP for the Cash Payments, Bank payments and receipts, Purchases, Sales and journals.**
- **Reconciliation of bank statement with bank books for group companies**
- **Reconciliation of Sundry Debtors and Sundry Creditors with ledgers of books.**
- **TDS calculation under various provisions on monthly basis.**
- **Liaison with Banks for cash withdrawal, RTGS,NEFT, Negotiation of export bills**
- **Foreign remittance through banks for the import of goods and services**
- **Submission of Bill of Entries periodically to banks for import of goods.**
- **Submission of monthly declaration under SCR policy on monthly basis to ECGC**

## PERSONAL DATA

<b>Name</b>	<b>:</b>	<b>V. Vignesh</b>
<b>Father's Name</b>	<b>:</b>	<b>B. Vijayakumar</b>
<b>Date of Birth</b>	<b>:</b>	<b>21-05-1999</b>
<b>Gender</b>	<b>:</b>	<b>Male</b>
<b>Marital Status</b>	<b>:</b>	<b>Single</b>
<b>Nationality</b>	<b>:</b>	<b>Indian</b>
<b>Religion</b>	<b>:</b>	<b>Hindu</b>
<b>Language Known</b>	<b>:</b>	<b>Tamil &amp; English</b>

## DECLARATION

I hereby declare that all the information mentioned above are true to the best of my Knowledge and belief.

**DATE :**

**PLACE: TIRUPPUR**

**Signature**

**(Vignesh V )**